

**TOWN OF OCEAN VIEW
DELAWARE**

February 3, 2021

Honorable Mayor and Council,

FISCAL YEAR 2022 BUDGET MESSAGE

On behalf of the Administrative and Financial Divisions of the Town of Ocean View, with support from all departmental teams, we are pleased to submit our proposed FY2022 Budget for your consideration. This document represents the Town's financial plan for the next fiscal year and a five-year Capital Program. This first draft takes into consideration forecasting efforts, information gained from our Comprehensive Development Plan update, direction and feedback from Mayor and Council, proposed projects, and emerging initiatives. We have attempted to position our community so that we can address near and longer-term needs as well as react to revenue trends while maintaining a high level of service delivery. You will note that we have maintained last year's format and will track changes as we move from this draft to the final adopted FY2022 budget.

Calendar year 2020 brought rapid changes to our Town, State, Country, and World. No doubt it had the potential to impact our success at meeting our financial plans, objectives, and completing Town projects. At writing, I am pleased to report that the Town of Ocean View fared well given the unprecedented changes experienced. We responded quickly to how and where staff worked and the need to reconsider how employee and family illness was managed. We identified spending holds early to buffer any unknowns. We adjusted the way staff engage in our office spaces and we attempted to manage expectations, our own and that of our residents. Along with our engaged Mayor and Council we kept lines of communication open, quickly made decisions based on the information we had and continued to move our work forward. Some highlights from the past year include:

- Delivery of a complementary Audit.
- The Finance Director secured \$12,000 in reimbursement from the Federal Cares Act for Town expenses associated with COVID-19.
- The Chief of Police successfully obtained numerous donated supplies to support staff needs associated with COVID-19.

- Implemented our first bicycle safety project with the installation of experimental “green” pavement markings at five key intersections and one commercial driveway along State Route 26.
- Launched the ability for Town of Ocean View water utility customers to pay bills on-line.
- The Town of Ocean View, through the efforts and commitment of the Ocean View Police Department has again been recognized to be the Safest Place to live in the State.
- Issued our first half-year new construction tax billing which reduces the lag in our receipt of revenue.
- Finalized negotiations with Mediacom for a successor agreement and obtained grant funding for the development of the Town of Ocean View Government access channel – expected to launch Spring 2021.
- Coordinated an outreach effort by forming a Pedestrian Safety Committee with the other four area beach towns that is focused on delivering a consistent safety message/approach to pedestrian safety in the area.
- Completed the necessary research of various budget software options.
- Began efforts to update the Town’s website – expected launch Spring 2021.
- Successfully completed the 2020 Comprehensive Land Use Plan (certified by Governor Carney on June 22, 2020) and aspects of the plan have already been implemented (Bike and walkability, etc.).
- Successfully completed the design of the first phase of sidewalks aimed at pedestrian connectivity which includes a safe path to John West Park and Town hall facilities/offering.
- Enjoyed strong community support for our limited and “restyled” events offered under Covid-19 restrictions.
- Successfully implemented Ordinance 365, amending Ocean View Code to clarify fees, parking, and other requirements for rental properties to better control overcrowding and parking issues driving complaints in neighborhoods. Going into the new permit year we have only 15 properties that have yet to submit the required information. Failure to do so will result in no rental license being issued.
- Stormwater and roadway safety improvements completed.
- Speed study and resulting report was completed.
- Successful recruitment of one Police Officer, an Accountant, and a part-time Public Works employee.
- Facility maintenance actions taken – 201 Exterior project/efficiency efforts completed/flooring replacements/improved parking lot at John West Park/Increased tree trimming.
- The Ocean View Police Department secured Grant funding totaling \$251,317.
- The Ocean View Police K-9 Team, Officer Justin Hopkins, and K-9 partner Hardy, received recognition from the National Police Canine Association and were certified in training for Patrol, Tracking, Handler Protection and Drug Detection.

- Officer Harrington received the prestigious 2020 Delaware Crime Stoppers Robert J. Seinsoth Memorial Law Enforcement Officer of the Year Award for his work combatting illicit drugs in Southeastern Sussex County.
- We welcomed a new tenant/community partner to our Town Hall facility – South Coastal Village Volunteers.
- Lighting safety improvement projects were completed on Muddy Neck Road and Ogre Drive.
- The 2020 Officer of the Year was bestowed upon Ocean View Police Administrative Officer Russell Carter during the Joshua M. Freeman Valor Awards Ceremony for his work to ensure the OVPD remains at the forefront with its use of technology and modern practices to combat crime and improve public safety.
- Updates to our Employee Manual were approved and are now being observed.
- The Ocean View Police Department volunteers logged 1,313 hours in 2020 despite Covid-19 restrictions.
- 277 residence checks, 278 business checks and 156 Church Patrols were conducted by our Police Department.
- Over 1,000 hours of Police in-service training was completed by our officers.
- With Council support the Ocean View Police Department signed an MOU with the Town of South Bethany Police Department related to shared resources/patrols.
- Upgrades to all police radios was completed in compliance with the Interstate Radio Connection Act.
- New cameras were installed in facilities and at the park which are observed by the Police Department.
- The Town successfully held meetings via zoom allowing our business to move forward.
- We were able to open our park and playground with State of Delaware Support by requiring distancing and face masks as well as conducting weekly commercial cleaning of equipment.
- The Criminal Justice Council and Delaware Police Accreditation Board both conducted inspections of our Police Department operations and determined that the Ocean View Police Department was in full compliance with Federal regulations and contemporary practices.

Thank you to the Mayor and Council and Town employees for their dedication that allowed Ocean View to have accomplished so much during this last year.

The disruptions of the past year did however impact our revenues, primarily in relationship to new construction permitting. Some projects on the books came in earlier than anticipated (Fairway Village in FY2020 vs. FY2021) and others remain on hold (Silverwood's). While early is better than never, the funds are not available to balance our budget for the years originally anticipated. Our conservative budgeting approach and

reduction in spending early in 2020 helped us to fair better than might otherwise been the case.

In mentioning new construction permitting it is likely prudent to again note that a further reduction in the next few years is expected. This draft FY2022 budget anticipates only **38** permits for new home construction compared to **106** in FY2019 and **185** in FY2020. Our FY2021 new home permit count is **58** as of January 2021. Ocean View is ever closer to being built out with some possible but limited exceptions. Resale and redevelopment/infill projects are expected to be more of the norm. The quality of life offered in Ocean View with all the key elements of a nice place to live, work and retire, are now ever more important to our future. Doing the work of our Comprehensive Plan by focusing on its recommendations is now of utmost importance.

In summary, the highlights of the Proposed FY2022 General Operating Budget include:

Basic Budget Objectives

- Annual operating revenues shall cover annual operating expenses within a balanced budget. The Operating Budget can be found in **Section 3**.
- Maintain cash holdings equal to **two-months operational costs** for the start of the next fiscal year without relying on state or federal grants. We have traditionally identified this funding from our Unassigned Fund Balance. As currently proposed this Unassigned Fund Balance Objective requires \$702,310 with the projected availability of \$1,493,869. **Section 3**.
- Manage the condition of **existing** Town sidewalks based on the recommendations of the consulting Town engineer and the 2016 ADA Right-Of-Way Transition Plan (moved in FY19 to the Operating Budget). This plan is 50% completed with Savannah’s Landing remaining, our largest commitment to date and funded from the Operating Budget at \$150,000 for FY2022.
- We continue to recognize the importance of limiting our Town’s dependence on transfer taxes for operational expenses in the FY2022 Budget as recent years revenues are very likely not sustainable. This first Budget draft continues to utilize transfer tax revenues to support the:

Capital Reserve Trust Fund (CRTF -12.5% of each month’s transfer taxes realized); the
Street Repair and Replacement Trust Fund (SRRTF - 25% of each month’s transfer taxes realized); and our
Emergency Reserve Trust Fund (ERTF – 20% of Operating Budget as approved).

- Town owned streets (25.8 total miles – up 2.8 since last year) will be maintained through the continuation of an annual paving maintenance program as recommended by the Town’s consulting engineer with guidance from our regularly updated pavement management study. The study was most recently completed in February of 2019. Funding for this work is available from the Street Repair and Replacement Trust Fund (SRRTF). Street Funds are accounted for in the Operating Budget. A listing of the locations for improvement in FY2022 can be found in **Section 3**.
- Fund the Emergency Reserve Trust Fund (ERTF) at 20% of the current years’ operating budget. This was to be accomplished by FY2022 based on Ordinance 339, adopted in May of 2017, however the Town accomplished this goal ahead of schedule for the FY2019 adopted budget and continued each year since with the full value included in this draft being \$972,008 for FY2022.

The ERTF is funded by excess transfer tax revenue not transferred during a fiscal year to the CRTF or the SRRTF as noted above. More specifically, we budget for the difference between what remains in the ERTF from the previous year(s) and the current budget year’s 20% calculation. The current Draft Operating Budget difference required for FY2022 is therefore \$58,495. **Section 4**.

Additional Transfer Tax Commentary:

Excess Transfer Tax Revenues – over what is budgeted for each Trust Fund as noted above and not needed to reach the ERTF 20% is also added to the SRRTF. This last piece is important as while it might seem like a good plan to utilize these funds to address future revenue limitations, we are reluctant to recommend this in relationship to our infrastructure funding needs on the horizon.

The out years show us that our micro surfacing projects (less expensive) will be decreasing while our full street repair needs (more costly) will be increasing. Our **new** sidewalk connectivity projects (as opposed to maintaining what we already have with operating budget funding) is crucial to our walkability and connectivity desires and are also funded out of the SRRTF. We have had to adjust out-year expectations for sidewalk connectivity completion in relationship to funding.

It is also important to point out that this fiscally responsible step of not relying on any transfer tax revenues for operating expenses will likely become more difficult to maintain at its current “total non-reliance level” absent increased/new revenue streams or reductions to expenses. Not having a large staff, personnel cost savings will be rare. Our 2019 outsourcing of Public Works is the only opportunity we feel we had related to personnel/head count. That effort is continuing to save \$35,573 in FY2022 after accounting for all outsourced costs and the second full-

time Public Works position (vs. it remaining part-time) that is included in this FY2022 Draft Budget.

We are also expecting the current “active” housing market to become less favorable at some point during the out-years.

Our Transfer Tax Revenue assumptions are conservative, and out-year trends will need to be closely evaluated. Success from the efforts of the Town to maintain/improve livability standards (whole community approach), continue to be responsive, focus on safety/community policing, cleanliness, well maintained streets, community events and engagement, etc. may improve our outlook through higher resales and increased commercial properties along State Rt 26, our business corridor.

- The Town’s Capital Assets shall be maintained in good repair with the benefit of funding from the Capital Reserve Trust Fund (CRTF). The CRTF is supported by the regularly updated Capital Reserve Study (most recently accepted by Mayor and Council in April of 2019). The FY2022 Reserve Funding requirement is \$141,162. The Capital Reserve Trust Fund Balance after accounting for FY2022 projects will remain at approximately \$941,670. The CRTF details are part of the Capital Improvement Program (CIP) and can be found in **Section 4**.
- Impact Fees – there are various components to how Impact Fees are handled/and what they have funded. Impact fees are collected from **new construction permits** at \$1,936 of which \$1,436 is sent to the General Fund to support our Police Department operations. The remaining \$500 from **new construction permits** plus .5% of each **regular building permit** are transferred to the Emergency Services Enhancement Fund (ESEF).

Additional Impact Fee Commentary:

The Emergency Service Enhancement Fund (ESEF) is the fund that supports our annual grant to the Millville Volunteer Fire Company. New revenue to this fund is forecasted to total \$120,000 in FY2022. This is a reduction of over \$191,430 from the FY2021 Budget based on current new construction and regular building permit expectations. Additionally, while having budgeted conservatively, our early forecast for how we will end FY2021 suggests we will not hit Impact fee budget figures by approximately \$119,365 when closing out the current fiscal year. This in turn effects ESEF.

These realities suggest we may want to reconsider the change to regular building permit fees made in 2019 which required building permits of less than \$10,000 to be applied for but processed at no cost while still requiring engagement and

oversight from staff. A look back at this change has been calculated to be a revenue loss of approximately \$5,930. We need to ask ourselves if the perceived benefit of encouraging residents to improve/maintain their homes (as we understood the reason to be), surpasses our interest in covering the costs of providing services. We would recommend at least moving to a “no cost building permit fee” with at minimum a \$1,000 threshold. This would still be a higher threshold than surrounding towns who range from not offering any threshold for “free” building permits to a \$300 or less project value at no cost.

Regardless, the Impact Fee funding sources (primarily new construction) for ESEF (to Millville Fire Co. and that help support the Ocean View Police Department operations) will be reducing in relationship to new construction permits going forward.

The ESEF balance after the FY2022 grant to the Millville Fire Company (\$80,000) will be approximately \$884,000. If left accruing, we likely have 11 years at our current level of funding.

Key Budget Assumptions

- Per conversations last year during our budget process a 2-cent Tax Rate increase has been included for FY2022 and 1-cent Tax Rate increase for each of the out years. We had originally planned to hold off until FY2023 to begin incremental increases, however, an initial deficit of \$520,115 in what we refer to as Draft “0” (our first roll up of figures) prompted further expense reductions and revenue forecast fine tuning/research to eliminate the deficit with the inclusion of the 2-cent tax increase. (See Draft 0 to Draft 1 Revisions attached at the rear of this message for awareness of steps already taken).

Our revenues reflect the anticipated Transfer Tax and new construction permit revenue declines and tempers our outlook for Gross Revenue Receipt Taxes. A 2-cent increase to the tax rate will increase revenues by approximately \$197,968 and will increase the average residential property tax bill by \$58.88.

While it is not clear what impact the upcoming full reassessment (certified in February of calendar year 2022) will have on our forecast or the out-year budget figures, a smoothing of forecasted revenue shortfalls through smaller incremental increases for the members of our community is likely prudent.

The reassessment timing hits this FY2022 expense budget with an assessment cost of \$114,751 (\$50,000 regular annual assessment costs plus \$90,000 additional for the full reassessment year).

- The State of Delaware's FY2021 Budget year funded Municipal Street Aid (MSA) to Ocean View at \$114,000. This was down from \$116,120 in FY2020. We have assumed the same level of funding (\$115,000) for FY2022 in association with information received from the League of Local Governments and a glance at the Governor's proposed budget which left MSA funding at last year's \$6 million.
- There has been no recent discussion on the State level to our knowledge regarding any reduction to the 1.5% Transfer Tax currently allocated to local municipalities. Any changes to this allocation would impact our ability to fund our Trusts as noted above. As in the past, any such action would see strong opposition from the League of Local Governments of which we participate and enjoy membership.
- **NEW! Emerging Projects Fund:** We have included this new fund in association with various projects and initiatives that have evolved out of need or that have been identified following our Comprehensive Plan Update. Seed funding for 7 currently known emerging projects earmarked at \$166,970 has been identified from undesignated funds left in our former transfer tax money market account. Available funds from this source to seed an Emerging Projects Fund total \$369,188.

For awareness, this is the account that transfer tax revenue was held in prior to FY2019 which remains available. Our predecessors left these funds in place and after two years we have determined no benefit to maintaining them in this fashion. Council support of this fund/option would be required during the budget approval process if value is seen in our ability to react to certain opportunities and with Council support before doing so. Keep in mind, this is not a recurring revenue stream. The Emerging Project information can be found in the Capital Program **Section 2 and Appendix A**

- Budget Module Software – This draft of the Budget includes \$11,000 for the initial subscription and set up service for the purchase of a budget module (we do not currently have/use a budget module) and the out years include a .5% increase estimate each year as is customary for subscription/software maintenance agreements. We stress the importance of our moving into a more sophisticated budget software program that streamlines the entire budget building process, reduces the possibility of spreadsheet merging errors, improves forecasting tools at our disposal, while also adding efficiency gains.
- Compensation/Personnel – This Budget proposal:
 - Continues to support the FY2020 reinstatement of paid volunteers for the Ocean View Police Department front desk from Memorial Day to Labor Day at the total cost not to exceed \$4,100.

- Recognizes the June 2019 outsourcing of much of our Public Works staffing duties but now recommends bringing back 1 full-time position (currently part-time) to allow for necessary coverage and safety of employees/risk management associated with the performance of manual labor.
- Supports the addition of one additional Police Officer position in association with the staffing study performed and presented to Mayor and Council in 2019 and discussed again at your workshop in November 2020.
- Allocates a Cost-of-Living Adjustment (COLA – based on CPI Mid-Atlantic Rate) for employees at 1.088% and an additional 2.212% Merit increase based on above average performance to reach the 3.3 discussed at the recent workshop.

Additional Wage Commentary

The 3.3% opportunity does not include contractual employees such as the Town Manager or Chief of Police or any employee where wage modifications higher than 3.3% are recommended in association with increased responsibility/job duty changes/value added performance/salary survey findings.

There are three such modifications included for the positions of Finance Director (increased responsibility and value-added performance), Planning Assistant (job duty changes and proven performance), and Admin Officer (value added performance/ increased responsibility). In addition, there are two Police Officers that have reached a regular step increase which is also included.

The out-year overall wage increases (COLA/Merit combined) are allocated at 1.5%. This is deemed to be the best course of action while planning to reevaluate each year and performing occasional wage surveys.

- Employee Benefits

- Health Insurance – at time of developing this first draft the State of Delaware has reported no increase to the cost of participating in their plans. This Budget assumes premium coverage of employee selected health care plans with a 2% employee cost share requirement paid through payroll deduction for employees that select the BCBS Basic Plan. Currently, employees selecting any options other than the BCBS Basic Plan pay the difference between the Basic Plan and their plan of choice. Health insurance benefits from State of Delaware participating agency plans are offered to all full-time employees working 40 hours.
- Dental Insurance – Dominion Dental costs remain the same.
- Short Term Disability – costs remain the same.

- Workers Compensation – costs remain the same and are dependent on the classification of the employee.
 - Life Insurance – no change in rates currently.
 - Vision – New offering of the State of Delaware made available to our employees – valued at \$5,052.
 - Pension – A decrease of 3.4% per employee for sworn officers and 3.9% for civilian employees.
- Business Insurance - Increases for the May 2021 renewal include a 6.5% increase and we have 5% assumed for the out years.
 - Overtime – The Overtime lines have been assigned as follows:8% of Public Safety Salaries; 7% of Public Works Salaries; 2% of Planning and Zoning and1% of General & Administration Salaries. The Salary totals used do not include ineligible staff salaries – such as the Town Manager, Chief of Police and Division Heads.
 - CATV – Mediacom Cable Franchise – we begin to conservatively track revenues from our franchise agreement downward in the out-years in relationship to the increased recognition of the future impact of cord cutting and streaming services. The franchise revenue we receive is based on 5% of the services purchased by properties in the Town.
 - Community Events - This budget proposal assumes that three Seasons of Community Event’s will continue in FY2022 (moving concerts to Fall again as a Covid-19 precaution) with a funding level of \$40,000 including:

Town Sponsored Events

- Summer Classic Movie Theme Nights (3 Wednesday evenings)
- Fall – Cops and Goblins (Saturday)
- Fall Concert Series (3 Friday evenings)
- Winter – Old Town Holiday Market, Tree Lighting and Trail of Lights (Saturday)

Town Participatory Events

- Coastal Towns Chicken Festival Support – Anticipated for June 2022
 - Chamber – Fire & Ice January 2022
- Our Fee Schedule remains the same as that which was adopted in 2020 with the following exceptions:
 - Modification to Rental License Fees – from \$75 to \$150
 - Increase to cost of copies from .10 to .25

- Administrative Variances from \$150 to \$250
- Temporary Business Licenses from \$30 to \$75
- Event – per approved event from \$15 to \$50
- Fence/sidewalk/driveway permit from \$75 to \$100
- Minimum charge for any building permit from \$50 to \$100

Section 1.

- Capital Improvement Program - The Capital Improvement Program portion of the proposed budget aligns with past discussions and needs as identified by our departments. **Section 2.**

Some highlights include:

- John West Park Playground Improvements - We have maintained last years \$80,000 of FY2022 funding from the Capital Replacement Trust Fund (2019 Reserve Study) for updated playground equipment and \$60,000 of FY2021 funding for the relocation of various units, accessibility improvements, an increased number of inclusive play units and the exercise units along the trail. It is not clear at time of writing whether we will be able to complete the installation of the exercise units in FY2021 (before this May). The estimate of which is \$42,000 of the \$60,000.
 - Public Safety Capital Items - We have included the costs associated with the purchase of (2) public safety vehicles at the total price of \$142,000 and funds to cover the cost of 3 additional speed monitors in FY2022.
 - Continued drainage projects and sidewalk connectivity projects.
- Trust Funds – Full detail of our three Trust Fund Accounts is attached in **Section 4.**
 - Water System – Our Water System remains fully self-funded and no rate increases have been suggested by Tidewater. **Section 5.**
 - The key dates associated with the continuation of our budget process are as follows:
 - **February 9, 2021** Prior to Regular Council Meeting – Budget Workshop #1– Direction Sought for Second Draft
 - **February 23, 2021** – Public Hearing (5:30p.m.) in advance to a 6p.m. Budget Workshop #2.
 - **March 9, 2021** – Regular Council Meeting (7 p.m.)- Introduction of the FY2022 Budget Ordinances.
 - **March 23, 2021** - Final Budget Workshop #3 (6 p.m.) - where review and additional amendments can be discussed, as necessary.

- **April 13, 2021** – Regular Council Meeting - First reading of the Budget Ordinances (with any changes from the Budget Workshop of March 23) and possible FY2022 Budget Adoption.

The Division heads and I look forward to discussing the details of the Draft Budget and responding to your questions as we move through the budget process. Please let us know if you have any questions in advance to our Tuesday evening workshop.

Respectfully Submitted,



Carol S. Houck
Town Manager



Dawn Parks
Finance Director

Supporting Documentation, attached as noted for review and comment:
APPENDIX A – Emerging Projects Fund Detail

FY22 Budget

**Impact on Unassigned
Fund Balance**

Changes made to the Current FY Budget (by each updated DRAFT) are as follows

Cumulative

DRAFT #0		
		(520,115)
DRAFT #0 to DRAFT #1 REVISIONS		
22-Jan		-
1 Increase Property Tax Assessed Value by \$6 Million based on reassessments through 12/31/2020.	14,793	(505,322)
2 Increase New Construction from .5% to 3.5% of property tax based on assessed values of new home completions anticipated from January to September 2021.	73,586	(431,736)
3 Increase tax rate by 2 cent (includes discount amount)	197,968	(233,768)
4 Increase Gross Rental Receipt Tax Revenue based on an average of a 12% increase in the prior 3 years.	53,770	(179,998)
5 Decrease Overtime (OVPD 10% to 8%, G&A 1.5% to 1%, PZ 3.5% to 2%, DPW 7% no	22,341	(157,657)
6 increase MSA revenue to FY21 level based on conversations with the State of DE.	15,000	(142,657)
7 Increase License fee revenue - Rental License (based on 490 @ \$150), Temp License (\$2500) and Business License (based on 700 @ \$150).	43,500	(99,157)
8 Decrease PD Non-Capital to requested purchases plus \$3125	41,875	(57,282)
9 Decreases to G&A Operating (Education, mileage, legal services)	6,500	(50,782)
10 Remove new position - Seasonal PZ Code Officer	14,123	(36,659)
11 Decreases to PZ Operating (Consulting and legal services)	15,600	(21,059)
12 Decreases to DPW operating (Mosquito Control)	2,000	(19,059)
13 2% employee share to Health Insurance	6,860	(12,199)
14 Decrease in Pension Rates for FY22 (Sworn officers 16.59% to 16.03% and Civilian 7.06% to	7,776	(4,423)
15 Increase Reclass of Salaries and Benefits to Water System based on estimated staff hours obligated to the management of the water system.	4,423	-
		-
		-

Town of Ocean View

2021 - 2022



**Proposed
Operating Budget,
5-Year Capital Improvement Plan
and
Water System Budget**

Town of Ocean View

2021 - 2022



**Proposed
Operating Budget,
5-Year Capital Improvement Plan
and
Water System Budget**

Draft One: February 9, 2021

Town of Ocean View

FY 2022 - FY 2026

Table of Contents

	<u>Pages</u>
Section 1: Fee Schedule	1 - 11
Section 2: Capital Improvement Program (CIP)	12 - 36
Section 3: Operating Budget Budget Highlights, Assumptions and Detail	37 - 68
Section 4: Trust Funds	69 - 75
Section 5: Water System Operating Budget	76- 80
Appendix A: Emerging Projects Fund Detail	

Town of Ocean View

2021 - 2022



Section One: Fee Schedule

Draft One: February 9, 2021

**TOWN OF OCEAN VIEW, DELAWARE
FEE SCHEDULE**

ADMINISTRATIVE

Document Copies

See FOIA section for cost of copies.

Labels & Lists

❖ Current Business License Holders – mailing labels	\$ 150.00
❖ Property owner names and addresses – mailing labels:	
○ All parcels within Town of Ocean View	\$ 175.00
○ A subdivision up to 100 units	\$ 30.00
○ Each additional 100 units in a subdivision	\$ 30.00
❖ Business License Holders – current list	\$ 50.00
❖ Property owner names & addresses:	
○ All parcels within Town of Ocean View	\$ 100.00
○ A subdivision up to 100 units	\$ 25.00
○ Each additional 100 units in a subdivision	\$ 25.00
❖ Tax list	\$ 175.00

FOIA (Freedom of Information Act) Fees

❖ 20 pages single side copies & first hour search	Free
❖ Over 20 black & white single sided pages for 8.5"x11", 8.5"x14", and 11"x17" sized paper (two-sided copies shall be considered as two copies)	\$ 1.10 .25
❖ Color copies/printouts single sided pages for 8.5"x11", 8.5"x14", and 11"x17" sized paper (two-sided copies shall be considered as two copies)	\$ 1.00
❖ Color copies/printouts single sided pages larger than 11"x17"	\$ 1.50
❖ Oversized copies/printouts single sided 24"x36"	\$ 3.00
❖ Oversized copies/printouts single sided larger than 24"x36"	\$ 1.00 per square foot

- ❖ Other FOIA information and associated fees, such as labor costs for request requiring more than 1 hour of staff time to process are outlined in Resolution 15-7.

Other Administrative Fees

❖ Credit card fee	3.00%
❖ Fax service	\$ 1.00 per page
❖ Gross Rental Receipts Tax late payment fee	\$ 25.00 per month
❖ Interest on past due invoices Such as reimbursable expenses and service fees.	1.5% per month/18% annual
❖ Recordation of documents in Recorder of Deeds Office, in Sussex County	\$ 100.00
❖ Returned check	\$ 35.00

APPLICATIONS

Annexation Request

❖ Up to 1 acre	\$ 100.00
❖ 1 acre to 4.99 acres	\$ 300.00
❖ 5 acres to 9.99 acres	\$1,000.00
❖ 10 acres to 24.99 acres*	\$2,000.00
❖ 25 acres or more*	\$3,000.00
❖ Appeal of decision as enumerated in Town Code	\$ 250.00
❖ Rezoning application	\$ 900.00

*NOTE: Annexations of 10 or more acres are subject to professional fees.

Board of Adjustment

❖ Appeal of decision by Town Administrative Official	\$ 750.00	
❖ Variance	\$ 750.00	
❖ Special exception	\$ 750.00	
❖ Administrative variance	\$ 150.00	\$250.00
❖ Penalty for violation of terms/conditions of variance granted	\$ 750.00	

Planning & Zoning

❖ Site plan review	\$1,000.00
❖ Site plan review for outside seating	\$ 400.00
❖ Modification to previously approved site plan	\$ 400.00
❖ Subdivision:	
○ 1 lot into 2 or combining 2 lots into 1	\$ 350.00
○ 3 to 5 lots	\$ 750.00
○ Greater than 5 lots	\$750 plus \$50 per lot in excess of 5 lots
❖ Rezoning Application	\$ 900.00

FINANCIAL SECURITY; PERFORMANCE and SURETY BONDS

- ❖ Financial security equal to 125% of the cost of completion of all infrastructure improvements required by the approved final plans, as outlined in Town Code Chapter 187-6L, Streets & Sidewalks
- ❖ Performance bond as outlined in Town Code Chapter 140-129B, Land use
- ❖ Bond with surety assuring completion as outlined in Town Code Chapter 140-82, Land use
- ❖ Surety bond for movement of oversized vehicles through the Town \$2,000.00
- ❖ Utility bond as outlined Chapter Utility Control Ordinance - Surface Type:
 - Bituminous concrete pavement \$ 80.00 per square yard
 - Surface treated (chip seal) pavement \$ 40.00 per square yard
 - Unpaved area within right-of-way \$ 10.00 per square yard
- ❖ Performance bond as outlined in Town Code Chapter 140-74A, Land use for landscaping.
- ❖ Completion and maintenance bond as outlined in Town Code Chapter 140-98F, Land use

IMPACT

For proportionate share of capital costs (as set out in Town Code Chapter 136-1A)

- ❖ Upon issuance of building permit, per unit, new construction \$1,436.00

For the benefit of volunteer fire & emergency services (as set out in Town Code Chapter 136-1B)

- ❖ Upon issuance of building permit, per unit, new construction \$ 500.00

Surcharge for emergency services enhancement funding program (as set out in Town Code Chapter 15)

- ❖ Upon issuance of building permit: not less than .25% and not more than .50% of the construction value shown on the building permit application.

JOHN WEST PARK AMENITIES

NOTE: Fees apply to the use of John West Park amenities. Deposits, if not used, will be refunded.

	<u>Rental</u>	<u>Deposit</u>
❖ Group w/ membership comprised entirely of Ocean View property owners/residents.	\$ 0.00	\$ 50.00
❖ Organization w/ member who is an Ocean View property owner/resident.	\$ 50.00	\$ 50.00
❖ Personal use by an Ocean View property owner/resident	\$ 0.00	\$ 50.00
❖ Personal use by non-Ocean View property owner/resident.	\$ 50.00	\$ 50.00
❖ Organizational or Nonprofit organizational use by non-Ocean View property owner/resident.	\$ 100.00	\$ 50.00
❖ Governmental agency	\$ 0.00	\$ 50.00
❖ Nonprofit organization with member who is an Ocean View resident.	\$ 0.00	\$ 50.00
❖ Youth organization. One hour of community service requested per 4 hours of use. Verification required.	\$ 0.00	\$ 50.00

TOWN HALL

NOTE: Fees apply to the use of Town Hall. Deposits, if not used, will be refunded.

	<u>Rental</u>	<u>Deposit</u>
❖ Group w/ membership comprised entirely of Ocean View property owners/residents.	\$ 50.00	\$ 50.00
❖ Organization w/ member who is an Ocean View property owner/resident.	\$ 75.00	\$ 50.00
❖ Personal use by an Ocean View property owner/resident	\$ 75.00	\$ 50.00
❖ Personal, Nonprofit organizational or organizational use by non-Ocean View property owner/resident.	\$ 125.00	\$ 50.00
❖ Governmental agency	\$ 0.00	\$ 50.00

- ❖ Nonprofit organization with member who is an Ocean View resident. \$ 0.00 \$ 50.00
- ❖ Youth organization. One hour of community service requested per 4 hours of use. Verification required. \$ 0.00 \$ 50.00

LICENSES

- ❖ Business
 - Annual, calendar year (1/1 – 12/31) \$ 150.00
 - ❖ Temporary, 30 consecutive days (2 per calendar year) ~~\$ 30.00~~ \$ 75.00
 - ❖ Event, per approved event for up to 3 consecutive days ~~\$ 15.00~~ \$ 50.00
 - ❖ Peddling, soliciting, and canvassing \$ 50.00
 - ❖ Rental agent: independent contractors. \$ 100.00
Annual, calendar year (1/1 – 12/31) (Excludes agents paid as an employee.)
 - ❖ Rental: each commercial or residential unit rented or offered for rent. Annual, calendar year (1/1 – 12/31). ~~\$ 75.00~~ \$150.00
 - ❖ Late fee for all license types postmarked after due date (1/1) \$ 40.00

PERMITS

NOTE: Permit fees are non-refundable nor transferrable.

Building

- ❖ Principal and accessory structures:
 - Gross floor area of each story for all uses, all covered porches and entryways and improvements to an existing open deck or patio by adding walls and roof for the purposes of creating additional enclosed living space. \$ 1.25 per square foot
 - Improvements to principal and accessory structures by adding walls and/or roof that increase the gross floor area. \$ 1.25 per square foot
- ❖ Open decks and/or patios:
 - Gross floor area of attached or unattached open deck, patio or similar structure with a floor area free from enclosed walls and/or roof. \$.50 per square foot

- ❖ Repairs and renovations (for work identical or substantially the same):
 - Project cost of less than \$10,000 \$ 0.00
 - Project cost of \$10,000 - \$11,000 \$ 50.00
 - Each additional \$1,000 or fraction thereof \$ 10.00
- ❖ All others:
 - Dumpster placement (subject to town approval) \$ 0.00
 - Fence, sidewalk, and driveway ~~\$ 75.00~~ \$100.00
 - Demolition of any structure or building \$ 100.00
 - Moving any structure or building in or through Town \$ 100.00
 - Note:** Police escort required @ additional costs.
 - Swimming pools (in and above ground) \$.50 per square foot
- ❖ Minimum charge for any building permit ~~\$ 50.00~~ \$100.00
- ❖ Administrative Fee – Reissue of voided permit \$ 50.00
- ❖ Failure to obtain permit before work is performed penalty
 - Penalties as specified in Town Code Chapters 84 (Building Construction) and 140 (Land Use).

Sign

- ❖ Illuminated, direct or indirect \$ 4.00 per square foot
- ❖ Non-Illuminated \$ 2.00 per square foot
- ❖ Subdivision, permanent \$ 500.00 per sign
- ❖ Minimum sign permit \$ 50.00

Utility

- ❖ Base permit \$ 100.00
- ❖ Utility permit (all based on as-built)
 - Boring under paved road, per boring \$ 100.00
 - Cut in paved street \$ 1.00 per square foot
 - Trenching outside edge of pavement \$ 1.00 per linear foot

POLICE

Road construction and escort to move structures through the streets of Ocean View

NOTE: Minimum 2-hour charge. Charge may vary if specified in state contract.

- ❖ Per officer \$ 60.00 per hour
- ❖ Additional town expenses (employee benefits & vehicle costs) \$ 30.00 per hour

Special Duty Officer (or other Town staff)

- ❖ Officer or other Town employee Employees hourly rate plus applicable payroll taxes.
Note: if employee brought in on day off cost will be 1 ½ x hourly rate plus applicable payroll taxes.
- ❖ Administrative fee 10% of employee's hourly rate plus applicable payroll taxes.
- ❖ Vehicle use by employee \$ 25.00 per hour
- ❖ *Exception for service funded by a grant which specifies payment terms.*

Other Charges

- ❖ Police report copy \$ 25.00
 - ❖ Fingerprints* \$ 50.00
- * Property owners & residents of Ocean View exempt from this fee.

PROFESSIONAL FEES

Legal

- ❖ Attorney collection letter \$ 100.00
- ❖ Municipal lien filed in Sussex County by Town Solicitor \$ 150.00
- ❖ Municipal lien satisfaction filed in Sussex County by Town Solicitor \$ 150.00
- ❖ Municipal lien renewal filed in Sussex County by Town Solicitor \$ 150.00

Reviews/inspections/approvals by professionals and consultants

- ❖ Applications to Town Council for conditional use, request for zoning change and annexation requests to Planning & Zoning Commission, Board of Adjustment: fee charged plus administrative fee of 10%
- ❖ Compliance assessments: Road reviews and inspections, lot development, water service installation sand hookups, driveway construction and culvert installations, etc.: fee charged plus administrative fee of 10%.

STIPENDS – as set by Town Council

NOTE: Fees are per member.

❖ Board of Adjustment, per application at meeting	\$ 30.00
❖ Board of Assessment, per day	\$ 50.00
❖ Board of Elections per election when voting polls are necessary	\$ 100.00
❖ Board of Elections to certify results of unopposed election	\$ 30.00
❖ Planning & Zoning Board, per hearing at meeting	\$ 30.00

TAXES

Gross Rental Receipts Tax (as set out in Town Code Chapter 93)

❖ On all rental property income	5%
○ January 1 – June 30 of calendar year: due by August 31 of same year	
○ July 1 – December 31 of calendar year; due by February 15 of following year	
❖ Gross Rental Receipts Tax late payment fee	\$ 25.00 per month

Real Estate Tax (as set out in annual budget ordinance adopted in April for the upcoming fiscal year)

❖ Property Tax rate per \$100 of assessed valuation, as set by Town Assessor	
○ Billed in May of each calendar year, due by August 31 of same year	

Real Property Transfer Tax (as set out in Town Code Chapter 195)

❖ Value of property.	1 ½%
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VIOLATIONS/FINES

Animals (as set out in Town Code Chapter 68)

❖ Barking and howling dogs,	
○ 1st offense	\$ 50.00
○ 2 nd offense & each subsequent offense	\$ 100.00

Disorderly Conduct (as set out in Town Code Chapter 107)

- ❖ Sleeping in public, mandatory Court appearance and Court fees may also apply
 - 1st offense \$100.00
 - 2nd offense & each subsequent offense \$200.00

Property Maintenance (as set out in Town Code Chapter 169)

- ❖ Removal of grasses, weeds and other vegetative growth as defined in Town Code,
 - On lots less than or equal to ½ acre \$100 1st offense, \$200 each subsequent offense within a calendar year
 - On lots greater than ½ acre \$100 1st offense, \$200 each subsequent offense within a calendar year plus cost of private contractor to cut.
 - Property maintenance on right-of-ways \$50 1st offense, \$100 each subsequent offense within a calendar year

WATER FEES, RATES AND METERS

Water Meters (as set out in Town Code Chapter 213)

- ❖ General Water Service Charges
 - Service availability charge \$ 97.66
 - Facilities Charge

Size of Meter

(inches)	Quarterly Charge
5/8 to 3/4	\$107.66
1	\$172.78
1 1/2	\$303.00
2	\$463.26
3	\$885.20
4	\$1,369.74
6	\$2,664.37

- Water use charge \$4,151.80 \$ 5.3453 per 1,000 gallons

- ❖ Private fire service line
 - Private fire facilities charge

Size of Meter (inches)	Quarterly Facilities Charge
1	\$52
2	\$155
4	\$725
6	\$1,600
8	\$2,820

- ❖ Turn-off and turn-on charges
 - Turn off (regular hours) \$ 72.00
 - Turn on (regular hours) \$ 72.00
 - After hours (turn on or off) \$ 105.00

 - Shut off for non-Payment \$ 150.00
 - Check meter for accuracy \$ 72.00
(refunded if meter is found to be defective)

- ❖ Service connection charges

Size of Meter (inches)	Charge
5/8 to 3/4	\$1,900
1	\$2,500
1 1/2	\$3,200
2	\$4,100
3	\$7,260
4	\$8,540
6	\$12,420
8	\$22,000

- ❖ Other miscellaneous charges
 - Inspection fee for initial hook up \$125.00

○ Utility permit	\$ 100.00
○ Transfer charge (service call to read meter Due to change in ownership)	\$ 45.00
○ Service call for frozen lines or leaks that are Customer's responsibility	
▪ Regular hours	\$ 72.00
▪ After hours	\$ 105.00
○ Unauthorized entry of meter pit	\$ 100.00 plus cost of repair
○ Unauthorized water withdrawal from Fire hydrants	\$ 300.00
○ Returned check charge	\$ 35.00
❖ Interest Fee	1.5% of the outstanding charge until payment is made.
❖ Reconnection Fees; late fees	
○ Reconnection fee	
▪ First reconnection	\$ 150.00
▪ Subsequent reconnections within 1 year	\$ 200.00
○ Late fee	1.5% per month

Town of Ocean View

2021 - 2022



Section Two: Capital Improvement Program Years 2022 through 2026

Draft One: February 9, 2021

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026 Summary

	Amount Year ending April 30, 2022	Amount Year ending April 30, 2023	Amount Year ending April 30, 2024	Amount Year ending April 30, 2025	Amount Year ending April 30, 2026
Appropriations from the:					
General Fund	\$ 169,250	\$ 152,250	\$ 165,000	\$ 145,000	\$ 145,000
Emerging Project Fund	\$ 166,970	\$ -	\$ -	\$ -	\$ -
Capital Replacement Trust Fund	\$ 141,162	\$ 102,335	\$ 66,252	\$ 82,768	\$ -
Agency Funded Grants	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Street Repair & Replacement Trust Fund	\$ 1,462,357	\$ 833,120	\$ 712,500	\$ 585,000	\$ 695,255
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Appropriations	\$ 1,964,739	\$ 1,112,705	\$ 968,752	\$ 837,768	\$ 865,255
Page Capital Expenditures					
General & Administrative					
14 Emerging Projects	166,970	-	-	-	-
Total Administrative	166,970	-	-	-	-
Public Safety					
15 Replacement of Police Vehicles	142,000	140,000	140,000	140,000	140,000
16 Speed Monitors	10,000	-	-	-	-
Total Public Safety	152,000	140,000	140,000	140,000	140,000
Planning & Zoning					
Drainage Projects:					
17 Country Village/Country Estates	345,645	-	-	-	-
18 The Cottages	487,612	-	-	-	-
19 Woodland Ave. / Daisey Ave.	50,000	264,000	-	-	-
20 Hudson Ave/Kelley Estates Pipe Crossing	60,000	-	-	-	-
Total Drainage projects	943,257	264,000	-	-	-
Engineering Studies					
21 Traffic Analysis	30,000	30,000	30,000	30,000	30,000
22 Planning Support Services	7,250	7,250	-	-	-
Total Engineering Studies	37,250	37,250	30,000	30,000	30,000
Sidewalk Connectivity projects					
23 West Ave, SR 26 to Oakwood to Central Ave	434,100	-	-	-	-
24 Woodland Avenue Sidewalks	70,000	450,620	-	-	-
25 Oakland to Oakwood via Central Sidewalks	-	118,500	594,000	-	-
26 Phase IV Sidewalks (West Avenue)	-	-	118,500	495,000	-
27 Phase V Sidewalks (Woodland Ave)	-	-	-	90,000	601,205
28 Phase VI Sidewalks (Woodland Ave)	-	-	-	-	94,050
29 Historical Society Sidewalk	15,000	-	-	-	-
Total Sidewalk Connectivity projects	519,100	569,120	712,500	585,000	695,255
Total Planning & Zoning	1,499,607	870,370	742,500	615,000	725,255

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026 Summary

	Amount Year ending April 30, 2022	Amount Year ending April 30, 2023	Amount Year ending April 30, 2024	Amount Year ending April 30, 2025	Amount Year ending April 30, 2026
Public Works					
30 Town Hall / Town Park Accent Lighting	-	-	20,000	-	-
31 Christmas Pole Lights	-	-	-	-	-
32 Rt. 26 / Atlantic Ave Street Scape	5,000	-	-	-	-
Total Public Works	5,000	-	20,000	-	-
<hr/>					
Total Public Works	5,000	-	20,000	-	-
Capital Repairs from CRTF					
33 32 West Avenue - Capital Repairs	3,387	-	-	32,768	-
34 201 Central Avenue - Capital Repairs	45,775	52,335	-	-	-
35 222 Maintenance Road - Capital Repairs	-	-	13,702	-	-
36 John West Park - Capital Repairs	92,000	50,000	52,550	50,000	-
Capital Repairs - funded from the CRTF	141,162	102,335	66,252	82,768	-
<hr/>					
Total Capital Outlays	1,964,739	1,112,705	968,752	837,768	865,255
<hr/>					
Proprietary Fund (Water System)					
Capital Expenditures					
Public Water System	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:

General & Administrative

Department Number:

510

Project Title:

Emerging Projects

CIP Tab:

GA1

Project Description / Status:

New for FY2022: We have developed this new capital program fund in association with various projects and initiatives that have evolved out of need or that have been identified following our recent Comprehensive Plan Update. Seed funding for 6 currently known emerging projects earmarked at \$158,970 has been identified from undesignated funds from our former transfer tax money market account and WSFS investment account. Available funds total \$488,558. These are the accounts that transfer tax revenue was held in prior to FY19 and that remain available. Our predecessors left these funds in place and after two years we have determined no benefit to maintaining them in this fashion. Council support of this option would be required. Please note the detail on the projects attached.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Summer Weekends Shuttle for Residents	\$ 45,000					\$ 45,000		\$ 45,000
DELDOT Excess Parcels - Atlantic Ave (4)	\$ 10,000					\$ 10,000		\$ 10,000
Canal Park and Overlook	\$ 50,000					\$ 50,000		\$ 50,000
Special Olympic Bocce Courts	\$ 15,000					\$ 15,000		\$ 15,000
Parking Lot Lease Improvements	\$ 9,800					\$ 9,800		\$ 9,800
The Marketplace at Town Road	\$ 29,170					\$ 29,170		\$ 29,170
Ocean View Art Loop Event	\$ 8,000					\$ 8,000		\$ 8,000
Total Project Costs	\$ 166,970	\$ -	\$ -	\$ -	\$ -	\$ 166,970	\$ -	\$ 166,970
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
Emerging Projects Fund	\$ 166,970					\$ 166,970		\$ 166,970
	\$ 166,970	\$ -	\$ -	\$ -	\$ -	\$ 166,970	\$ -	\$ 166,970

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 Police Department

Department Number:
 520

Project Title:
 Replacement of Police Vehicles

CIP Tab:
 PS1

Project Description / Status:

Continued project for FY2022: The request includes the base price of the vehicles as well as the after market outfitting. All vehicles will be added to the Public Safety Fleet. Vehicle P1 (K-9 Vehicle) will be auctioned off and replaced. The second vehicle will be for the new officer.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -		\$ -
Construction						\$ -		\$ -
Furniture						\$ -		\$ -
Vehicles & Equipment	\$ 142,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 702,000		\$ 702,000
Other						\$ -		\$ -
Contingency						\$ -		\$ -
Total Project Costs	\$ 142,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 702,000	\$ -	\$ 702,000
Funding Sources								
General Fund "Pay-Go"	\$ 117,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 577,000		\$ 577,000
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant - Sussex County	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000		\$ 125,000
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 142,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 702,000	\$ -	\$ 702,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Police Department

Department Number:
520

Project Title:
Speed Monitors

CIP Tab:
PS2

Project Description / Status:

Continued project for FY2022: Requesting three (3) Speed Monitors for placement throughout the Town of Ocean View.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -		\$ -
Construction						\$ -		\$ -
Furniture						\$ -		\$ -
Vehicles & Equipment	\$ 10,000					\$ 10,000	\$ 15,000	\$ 25,000
Other						\$ -		\$ -
Contingency						\$ -		\$ -
Total Project Costs	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ 25,000
Funding Sources								
General Fund "Pay-Go"	\$ 10,000					\$ 10,000	\$ 15,000	\$ 25,000
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ 25,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning and Zoning

Department Number:
515

Project Title:
Country Village/Country Estates
Project 19-0205P

CIP Tab:
PZ3

Project Description / Status:

New project in FY 2020, scheduled for FY 2022: Continuation of a previous of a drainage improvement project will include drainage improvements along South Primrose Lane, Windmill Lane, Bridle Lane, Frontier Drive, Colt Lane and Horseshoe Drive. Project commenced in FY 2020 with preliminary engineering and collection of survey data.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -	\$ 35,000	\$ 35,000
Construction	\$ 268,000					\$ 268,000	\$ 50,000	\$ 318,000
Construction Management/Engineering	\$ 43,950					\$ 43,950	\$ 7,500	\$ 51,450
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
contingency	\$ 33,695					\$ 33,695	\$ 5,750	\$ 39,445
Total Project Costs	\$ 345,645	\$ -	\$ -	\$ -	\$ -	\$ 345,645	\$ 98,250	\$ 443,895
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 345,645					\$ 345,645	\$ 98,250	\$ 443,895
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 345,645	\$ -	\$ -	\$ -	\$ -	\$ 345,645	\$ 98,250	\$ 443,895

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 Planning and Zoning

Department Number:
 515

Project Title:
 The Cottages

CIP Tab:
 PZ4

Project Description / Status:

New project in FY2020, scheduled for FY2021 and FY2022: Drainage improvements along Columbia Avenue, Sally Lane, Port Royal Road and Whites Creek Lane. We are researching grant funding from FEMA, DEMA and the Conservation District. Design is planned for May 2020, with completion anticipated by 2022.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering/Right of Way						\$ -	\$ 50,000	\$ 50,000
Construction	\$ 382,500					\$ 382,500	\$ 250,000	\$ 632,500
Construction Management/Engineering	\$ 57,375					\$ 57,375	\$ 37,500	\$ 94,875
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency	\$ 47,737					\$ 47,737	\$ 25,000	\$ 72,737
Total Project Costs	\$ 487,612	\$ -	\$ -	\$ -	\$ -	\$ 487,612	\$ 362,500	\$ 850,112
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 487,612					\$ 487,612	\$ 362,500	\$ 850,112
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 487,612	\$ -	\$ -	\$ -	\$ -	\$ 487,612	\$ 362,500	\$ 850,112

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning and Zoning

Department Number:
515

Project Title:
Woodland Ave. / Daisey Ave.

CIP Tab:
PZ6

Project Description / Status:

New project in FY2020, scheduled for FY2022: Intersection reconstruction project and drainage improvements. Project was originally scheduled for FY 2023 for project design and FY 2024 for construction. Project has been moved forward and construction costs are estimates that will be revised once the project design is completed.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering	\$ 50,000					\$ 50,000		\$ 50,000
Construction		\$ 200,000				\$ 200,000		\$ 200,000
Construction Management/Engineering Vehicles & Equipment		\$ 40,000				\$ 40,000		\$ 40,000
Other						\$ -		\$ -
Contingency		\$ 24,000				\$ 24,000		\$ 24,000
Total Project Costs	\$ 50,000	\$ 264,000	\$ -	\$ -	\$ -	\$ 314,000	\$ -	\$ 314,000
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 50,000	\$ 264,000				\$ 314,000		\$ 314,000
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 50,000	\$ 264,000	\$ -	\$ -	\$ -	\$ 314,000	\$ -	\$ 314,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning and Zoning

Department Number:
515

Project Title:
Hudson Ave/Kelley Estates Pipe Crossing
Project 19-0404P

CIP Tab:
PZ7

Project Description / Status:

Continued project for FY2021: Engineering design and construction management services to remove and replace undersized outlet pipe crossing at Hudson Avenue. Realign pipe crossing with existing drainage ditch. Design and Engineering was scheduled for FY2020 with the completion of the project being scheduled for FY2022. The construction portion of the project was submitted to DEMA for funding and denied.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -	\$ 35,000	\$ 35,000
Construction	\$ 45,000					\$ 45,000	\$ 55,000	\$ 100,000
Construction Management/Engineering	\$ 15,000					\$ 15,000		\$ 15,000
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency						\$ -	\$ 11,500	\$ 11,500
Total Project Costs	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 101,500	\$ 161,500
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant - DEMA (Pending)						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 60,000					\$ 60,000	\$ 101,500	\$ 161,500
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 101,500	\$ 161,500

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 Planning and Zoning

Department Number:
 515

Project Title:
 Traffic Analysis

CIP Tab:
 PZ15

Project Description / Status:
Continued project from FY2020: Miscellaneous Traffic Engineering studies and analysis to address cut through traffic.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	\$ 80,000	\$ 230,000
Construction						\$ -		\$ -
Construction Management/Engineering						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency						\$ -		\$ -
Total Project Costs	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	\$ 80,000	\$ 230,000
Funding Sources								
General Fund "Pay-Go"	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	\$ 80,000	\$ 230,000
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined					\$ -	\$ -		\$ -
	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	\$ 80,000	\$ 230,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning and Zoning

Department Number:
515

Project Title:
Planning Support Services

CIP Tab:
PZ16

Project Description / Status:

Continued project from FY2020: Professional consultant assistance in finding and writing grants for drainage and roadway reconstruction projects, and/or assist with FEMA and Sussex Conservation District outreach as necessary. This funding is noted as a supplement to staff engagement and outreach efforts.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -		\$ -
Construction						\$ -		\$ -
Construction Management/Engineering						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other	\$ 7,250	\$ 7,250				\$ 14,500	\$ 12,250	\$ 26,750
Contingency						\$ -		\$ -
Total Project Costs	\$ 7,250	\$ 7,250	\$ -	\$ -	\$ -	\$ 14,500	\$ 12,250	\$ 26,750
Funding Sources								
General Fund "Pay-Go"	\$ 7,250	\$ 7,250				\$ 14,500	\$ 12,250	\$ 26,750
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 7,250	\$ 7,250	\$ -	\$ -	\$ -	\$ 14,500	\$ 12,250	\$ 26,750

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning and Zoning

Department Number:
515

Project Title:
West Ave, SR 26 to Oakwood to Central Ave
Project 19-0710P

CIP Tab:
PZ17

Project Description / Status:

New project in FY2021, continued in FY2022: Construct and provide construction engineering and inspection services for drainage and pedestrian upgrades and connectivity along West Avenue from Atlantic Avenue to John West Park and Oakwood Avenue(John West Park) to Central Avenue. The goal of the project is to improve pedestrian access (a safe route) to our public park and Town Hall.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering	\$ 10,000					\$ 10,000	\$ 100,000	\$ 110,000
Construction	\$ 354,000					\$ 354,000	\$ 450,000	\$ 804,000
Construction Management/Engineering Vehicles & Equipment	\$ 30,600					\$ 30,600	\$ 90,000	\$ 120,600
Other						\$ -		\$ -
Contingency	\$ 39,500					\$ 39,500	\$ 54,000	\$ 93,500
Total Project Costs	\$ 434,100	\$ -	\$ -	\$ -	\$ -	\$ 434,100	\$ 694,000	\$ 1,128,100
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant - Sussex County						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 434,100					\$ 434,100	\$ 694,000	\$ 1,128,100
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 434,100	\$ -	\$ -	\$ -	\$ -	\$ 434,100	\$ 694,000	\$ 1,128,100

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 Planning & Zoning

Department Number:
 515

Project Title:
 Woodland Avenue Sidewalks

CIP Tab:
 PZ18

Project Description / Status:

New project in FY2022 - Phase 2 connectivity and drainage project providing safe route to walk along Woodland Avenue from SR 26 to Hudson Avenue. Construction costs are estimates that will be revised once the project design is completed.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering	\$ 70,000					\$ 70,000		\$ 70,000
Construction		\$ 298,000				\$ 298,000		\$ 298,000
Construction Management		\$ 74,620				\$ 74,620		\$ 74,620
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency		\$ 78,000				\$ 78,000		\$ 78,000
Total Project Costs	\$ 70,000	\$ 450,620	\$ -	\$ -	\$ -	\$ 520,620	\$ -	\$ 520,620
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 70,000	\$ 450,620	\$ -	\$ -	\$ -	\$ 520,620		\$ 520,620
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 70,000	\$ 450,620	\$ -	\$ -	\$ -	\$ 520,620	\$ -	\$ 520,620

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning & Zoning

Department Number:
515

Project Title:
Oakland to Oakwood via Central Sidewalks

CIP Tab:
PZ19

Project Description / Status:

New project in FY2022, scheduled for FY2023 - Phase 3 sidewalk connectivity project will connect Woodland Avenue to John West Park via Central Avenue. Design scheduled for FY2023 with construction scheduled for FY2024

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering		\$ 118,500				\$ 118,500		\$ 118,500
Construction			\$ 450,000			\$ 450,000		\$ 450,000
Construction Management			\$ 90,000			\$ 90,000		\$ 90,000
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency			\$ 54,000			\$ 54,000		\$ 54,000
Total Project Costs	\$ -	\$ 118,500	\$ 594,000	\$ -	\$ -	\$ 712,500	\$ -	\$ 712,500
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ -	\$ 118,500	\$ 594,000	\$ -	\$ -	\$ 712,500		\$ 712,500
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ 118,500	\$ 594,000	\$ -	\$ -	\$ 712,500	\$ -	\$ 712,500

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:

Planning and Zoning

Department Number:

515

Project Title:

Phase IV Sidewalks (West Avenue)

CIP Tab:

PZ20

Project Description / Status:

New project in FY2022, scheduled for FY2024: Phase 4 sidewalk connectivity project will provide a safe path along West Avenue from William Avenue to the Assawoman Canal Trail via Central Avenue

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering			\$ 118,500			\$ 118,500		\$ 118,500
Construction				\$ 375,000		\$ 375,000		\$ 375,000
Construction Management/Engineering				\$ 75,000		\$ 75,000		\$ 75,000
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency				\$ 45,000		\$ 45,000		\$ 45,000
Total Project Costs	\$ -	\$ -	\$ 118,500	\$ 495,000	\$ -	\$ 613,500	\$ -	\$ 613,500
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant - DEMA (Pending)						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)			\$ 118,500	\$ 495,000		\$ 613,500		\$ 613,500
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ -	\$ 118,500	\$ 495,000	\$ -	\$ 613,500	\$ -	\$ 613,500

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Planning and Zoning

Department Number:
515

Project Title:
Phase V Sidewalks (Woodland Ave)

CIP Tab:
PZ21

Project Description / Status:

New project in FY2022, scheduled for FY2025: Phase 5 connectivity project will provide safe path along Woodland Avenue from Hudson Avenue to Betts Avenue. Design scheduled for FY25 with construction scheduled for FY26.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering				\$ 90,000		\$ 90,000		\$ 90,000
Construction					\$ 437,240	\$ 437,240		\$ 437,240
Construction Management					\$ 109,310	\$ 109,310		\$ 109,310
Vehicles & Equipment						\$ -		\$ -
Other								
Contingency					\$ 54,655	\$ 54,655		\$ 54,655
Total Project Costs	\$ -	\$ -	\$ -	\$ 90,000	\$ 601,205	\$ 691,205	\$ -	\$ 691,205
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)				\$ 90,000	\$ 601,205	\$ 691,205		\$ 691,205
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ -	\$ -	\$ 90,000	\$ 601,205	\$ 691,205	\$ -	\$ 691,205

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:

Planning and Zoning

Department Number:

540

Project Title:

Phase VI Sidewalks (Woodland Ave)

CIP Tab:

PZ22

Project Description / Status:

New project for FY2026: Phase 6 connectivity project will provide safe path along Woodland Avenue from Betts Avenue to the Assawoman Canal Trail via Daisey Avenue and Central Avenue. Design scheduled for FY 26 with construction scheduled for FY 27 with and Estimated construction cost of \$551,000.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering					\$ 85,500	\$ 85,500		\$ 85,500
Construction						\$ -		\$ -
Furniture						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency					\$ 8,550	\$ 8,550		\$ 8,550
Total Project Costs	\$ -	\$ -	\$ -	\$ -	\$ 94,050	\$ 94,050	\$ -	\$ 94,050
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)					\$ 94,050	\$ 94,050		\$ 94,050
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -	\$ 94,050	\$ 94,050	\$ -	\$ 94,050

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:

Planning and Zoning

Department Number:

515

Project Title:

Historical Society Sidewalk

CIP Tab:

PZ23

Project Description / Status:

New project in FY2022: This project will provide connectivity from our existing sidewalks in the park to the areas currently associated with the Ocean View Historical Society and Coastal Towns Village. This \$15,000 is included in our Capital program as the Town's share for construction of the sidewalks. The Ocean View Historical Society is fundraising for the project and awaiting an actual estimate at time of writing. Early estimates ranges from \$33,000 to \$40,000. When completed, the sidewalk will allow for ADA accessibility and granting a final Certificate of Occupancy.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -		\$ -
Construction	\$ 15,000					\$ 15,000		\$ 15,000
Construction Management/Engineering						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency						\$ -		\$ -
Total Project Costs	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant - DEMA (Pending)						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)	\$ 15,000					\$ 15,000		\$ 15,000
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Public Works

Department Number:
530

Project Title:
Town Hall / Town Park Accent Lighting

CIP Tab:
DPW1

Project Description / Status:

New project in FY2020, scheduled for FY2024: Replacement of Holiday lighting on Town Hall and out buildings. Lighting remains year round with the Gazebo lighting changed for Holidays (red, white and green during winter months and red, white and blue during summer months).

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -		\$ -
Construction						\$ -		\$ -
Furniture						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other			\$ 20,000			\$ 20,000		\$ 20,000
Contingency						\$ -		\$ -
Total Project Costs	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
Funding Sources								
General Fund "Pay-Go"			\$ 20,000			\$ 20,000		\$ 20,000
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Public Works

Department Number:
530

Project Title:
Christmas Pole Lights

CIP Tab:
DPW2

Project Description / Status:

New project for FY2020, moved to FY2021: Replacement of 23 Pole Holiday lights that have deteriorated wiring. Project was put on hold in FY2020 in order to align with any Street Scape improvements initiated by the Town in FY21. Project completion is dependent upon streetscaping and continued evaluation.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -		\$ -
Construction						\$ -		\$ -
Furniture						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other						\$ -	\$ 12,000	\$ 12,000
Contingency						\$ -		\$ -
Total Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
Funding Sources								
General Fund "Pay-Go"						\$ -	\$ 12,000	\$ 12,000
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
Public Works

Department Number:
530

Project Title:
Rt. 26 / Atlantic Ave Street Scape

CIP Tab:
DPW4

Project Description / Status:

New project for FY2021: Funding is requested to allow for a pilot beautification / Street Scape effort to take place. We intend to create one location along Atlantic Avenue and evaluate its impact and/or viability in coordination with our other safety and pedestrian projects.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Project Costs								
Engineering						\$ -	\$ 5,000	\$ 5,000
Construction	\$ 5,000					\$ 5,000	\$ 10,000	\$ 15,000
Furniture						\$ -		\$ -
Vehicles & Equipment						\$ -		\$ -
Other						\$ -		\$ -
Contingency						\$ -		\$ -
Total Project Costs	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 20,000
Funding Sources								
General Fund "Pay-Go"	\$ 5,000					\$ 5,000	\$ 15,000	\$ 20,000
Capital Replacement TF (CRTF)						\$ -		\$ -
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 15,000	\$ 20,000

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 CRTF

Department Number:
 510

Project Title:
 32 West Avenue - Capital Repairs

CIP Tab:
 CRTF1

Project Description / Status:

New projects for FY2022: Repairs and Maintenance based on the 2019 Reserve Study for 32 West Avenue. The reserve study identifies out year costs of known and recurring infrastructure needs. This detail is then used to assist in determining funding allocated for/sent to the Capital Reserve Trust Fund (CRTF). The FY22 items are intended to be funded accordingly from the CRTF. Contingency represents 3% inflation as noted in the 2019 Reserve Study.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Repair / Maintenance Costs								
AV/Audio Recording System	\$ 3,100					\$ 3,100		\$ 3,100
Carpet						\$ -	\$ 14,000	\$ 14,000
Doors - Fiberglass				\$ 6,600		\$ 6,600		\$ 6,600
Roofs - Composition Shingle				\$ 14,980		\$ 14,980		\$ 14,980
HVAC System - unit 1				\$ 7,000		\$ 7,000		\$ 7,000
Contingency	\$ 287			\$ 4,188		\$ 4,475	\$ 853	\$ 5,328
Total Repair Costs	\$ 3,387	\$ -	\$ -	\$ 32,768	\$ -	\$ 36,155	\$ 14,853	\$ 51,008
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)	\$ 3,387	\$ -	\$ -	\$ 32,768	\$ -	\$ 36,155	\$ 14,853	\$ 51,008
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 3,387	\$ -	\$ -	\$ 32,768	\$ -	\$ 36,155	\$ 14,853	\$ 51,008

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 CRTF

Department Number:
 510

Project Title:
 201 Central Avenue - Capital Repairs

CIP Tab:
 CRTF2

Project Description / Status:

New projects for FY2022: Repairs and Maintenance based on the 2019 Reserve Study for 201 Central Avenue. The reserve study identifies out year costs of known and recurring infrastructure needs. This detail is then used to assist in determining funding allocated for/sent to the Capital Reserve Trust Fund (CRTF). The FY22 items are intended to be funded accordingly from the CRTF. Contingency represents 3% inflation as noted in the 2019 Reserve Study. HVAC - We anticipate the need to replace one final ac unit that feeds the Police Dept Electronics Room, the Conference Room and our Computer room on the Second floor. Additional funds are included (\$5,000) to allow for any miscellaneous HVAC repairs in association with our getting a handle on all of the HVAC equipment in FY20. All other units were repaired after failure in FY20 and we have entered a maintenance contract with one firm to ensure consistency of knowledge and our system. \$20,000 for the Telephone & Security System is being carried forward to FY2022 for continuing upgrades.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Repair Costs								
Replace / Repair Building Exterior						\$ -	\$ 500,000	\$ 500,000
Doors - Entrance	\$ 6,999	\$ 6,999				\$ 13,998	\$ 6,999	\$ 20,997
Elevator - Cab Refurbishing	\$ 5,500					\$ 5,500		\$ 5,500
HVAC Units	\$ 10,000					\$ 10,000	\$ 42,831	\$ 52,831
Alarm System & Emergency Lighting		\$ 12,500				\$ 12,500		\$ 12,500
Telephone & Security System	\$ 20,000					\$ 20,000	\$ 210,000	\$ 230,000
Computer System		\$ 27,000				\$ 27,000		\$ 27,000
Contingency	\$ 3,276	\$ 5,836				\$ 9,112	\$ 5,800	\$ 14,912
Total Repair Costs	\$ 45,775	\$ 52,335	\$ -	\$ -	\$ -	\$ 98,110	\$ 765,630	\$ 863,740
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)	\$ 45,775	\$ 52,335	\$ -	\$ -	\$ -	\$ 98,110	\$ 765,630	\$ 863,740
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 45,775	\$ 52,335	\$ -	\$ -	\$ -	\$ 98,110	\$ 765,630	\$ 863,740

**Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026**

Department:
CRTF

Department Number:
530

Project Title:
222 Maintenance Road - Capital Repairs

CIP Tab:
CRTF3

Project Description / Status:

New projects in FY2021, scheduled for FY2024: Repairs and Maintenance based on the 2019 Reserve Study for 222 Maintenance Road. The reserve study identifies out year costs of known and recurring infrastructure needs. This detail is then used to assist in determining funding allocated for/sent to the Capital Reserve Trust Fund (CRTF). The FY21 items are intended to be funded accordingly from the CRTF. Contingency represents 3% inflation as noted in the 2019 Reserve Study. For FY21, we included \$5,000 in contingency for modification to the facility that may become necessary as we fully transition to our outsourced Public Works operations.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Repair Costs								
Doors - Electric Operators (6)			\$ 7,920			\$ 7,920		\$ 7,920
Doors- Exterior Hardware			\$ 3,900			\$ 3,900		\$ 3,900
Contingency			\$ 1,882			\$ 1,882	\$ 5,000	\$ 6,882
Total Repair Costs	\$ -	\$ -	\$ 13,702	\$ -	\$ -	\$ 13,702	\$ 5,000	\$ 18,702
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)	\$ -	\$ -	\$ 13,702	\$ -	\$ -	\$ 13,702	\$ 5,000	\$ 18,702
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ -	\$ -	\$ 13,702	\$ -	\$ -	\$ 13,702	\$ 5,000	\$ 18,702

Town of Ocean View
Proposed Capital Improvement Program FY2022 - FY2026

Department:
 CRTF

Department Number:
 530

Project Title:
 John West Park - Capital Repairs

CIP Tab:
 CRTF4

Project Description / Status:

New projects for FY2022: Repairs and Maintenance based on the 2019 Reserve Study for John West Park. The reserve study identifies out year costs of known and recurring infrastructure needs. This detail is then used to assist in determining funding allocated for/sent to the Capital Reserve Trust Fund (CRTF). The FY22 items are intended to be funded accordingly from the CRTF. Contingency represents 3% inflation as noted in the 2019 Reserve Study. Roofing of JW Park buildings has been added to the 2019 Reserve Study for funding in FY2022. Some highlights include John West Park playground improvements. We have maintained \$80,000 of funding from the Capital Replacement Trust Fund (2019 Reserve Study) for updated playground equipment and prior appropriations of \$60,000 for the relocation of various units, accessibility improvements, inclusive play units and the exercise equipment. \$42,000 of the \$60,000 in prior appropriations may be spent in FY2021.

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	5-Year Total 22 - '26	Prior appropriations thru FY21	Project Total thru FY26
Estimated Repair Costs								
Playground Equipment	\$ 80,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 230,000	\$ 60,000	\$ 290,000
Lit Décor for John West Park trail						\$ -	\$ 4,000	\$ 4,000
Holiday Décor - 20 foot Holiday Tree						\$ -	\$ 16,400	\$ 16,400
Lighting & Fan in Gazebo			\$ 2,200			\$ 2,200		\$ 2,200
Roofing for JW Park buildings	\$ 12,000					\$ 12,000		\$ 12,000
Contingency			\$ 350			\$ 350	\$ 750	\$ 1,100
Total Repair Costs	\$ 92,000	\$ 50,000	\$ 52,550	\$ 50,000	\$ -	\$ 244,550	\$ 81,150	\$ 325,700
Funding Sources								
General Fund "Pay-Go"						\$ -		\$ -
Capital Replacement TF (CRTF)	\$ 92,000	\$ 50,000	\$ 52,550	\$ 50,000	\$ -	\$ 244,550	\$ 81,150	\$ 325,700
Grant -						\$ -		\$ -
Street Repair/Replacement TF (SRRTF)						\$ -		\$ -
Water Fund						\$ -		\$ -
To Be Determined						\$ -		\$ -
	\$ 92,000	\$ 50,000	\$ 52,550	\$ 50,000	\$ -	\$ 244,550	\$ 81,150	\$ 325,700

Town of Ocean View

2021 - 2022



Section Three: Operating Budget Assumptions, Highlights and Detail

Draft One: February 9, 2021

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

Budget Highlights

Continue to have no reliance on Transfer Tax for Operating Expenses

	FY21	FY22	FY23	FY24	FY25	FY26
Transfer Taxes projected (see Revenue Assumptions below at pg. 37)	\$ 1,250,000	\$ 1,250,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 700,000
Transfers to Trust Funds, detailed below	\$ (1,250,000)	\$ (1,250,000)	\$ (1,000,000)	\$ (900,000)	\$ (800,000)	\$ (700,000)
Allocated to Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

At the January 12, 2021 Council Meeting, Council recommended that the town would continue to eliminate reliance on Transfer Tax revenue.

Projected Transfer Tax collections to be moved from General Fund to the Street Repair & Replacement (SRRTF), Emergency Reserve Trust Fund (ERTF) and Capital Replacement (CRTF) Trust Funds

	% of Transfer Tax	FY21	FY22	FY23	FY24	FY25	FY26
CRTF (ORD 304)	12.5%	\$ 156,250	\$ 156,250	\$ 125,000	\$ 112,500	\$ 100,000	\$ 87,500
SRRTF (ORD 303)	25.0%	312,500	312,500	250,000	225,000	200,000	175,000
Emergency Reserve Trust Fund (Ord 339)		63,045	58,495	0	0	0	0
Balance Transfer Tax Collections available		718,205	722,755	625,000	562,500	500,000	437,500
Total deposited to Trust Funds		\$ 1,250,000	\$ 1,250,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 700,000

Summary of Operating Budget

	FY21	FY22	FY23	FY24	FY25	FY26
Revenues	\$ 4,855,670	\$ 5,029,289	\$ 5,169,361	\$ 5,159,188	\$ 5,124,070	\$ 5,058,297
Expenses	(4,611,420)	(4,860,039)	(4,841,521)	(4,837,406)	(4,778,262)	(4,783,906)
Revenue Over (Under) Operating Expenses	\$ 244,250	\$ 169,250	\$ 327,840	\$ 321,782	\$ 345,808	\$ 274,391

Note: These totals are Revenues and Operating expenses only and do not include Capital Expenditures funded by the General Fund. The shortages must be available from the unassigned fund balance. The Operating expenses include Street Repair and Maintenance that is funded by the the Street Repair and Replacement Trust fund (SRRTF) which is also reflected in the Revenues. Out year decrease in expense is directly related to the decrease in the Street Repair and Maintenance scheduled project costs.

Town of Ocean View

FY 2022 - FY 2026

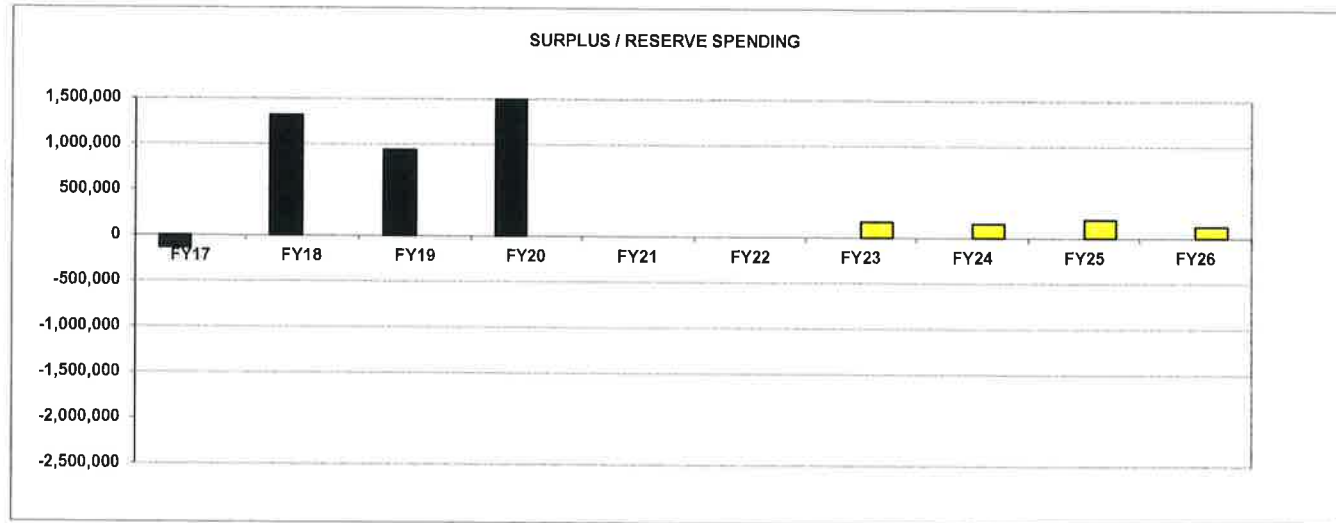
Assumptions and Highlights

Draft 1: February 9, 2021

Balanced Budget Objective

	FY21	FY22	FY23	FY24	FY25	FY26
Excess Annual Revenue (Expenditures)	(\$0)	\$0	\$175,590	\$156,782	\$200,808	\$129,391

Note: These totals include both operating and capital expenditures. The shortages must be available from the unassigned fund balance. As of the end of FY20 (April 30, 2020), the Town's unassigned Fund Balance is \$1,493,869 and is also used for our goal of having two (2) months of projected expenses available (see next page).



Actual
 Projected

Town of Ocean View

FY 2022 - FY 2026

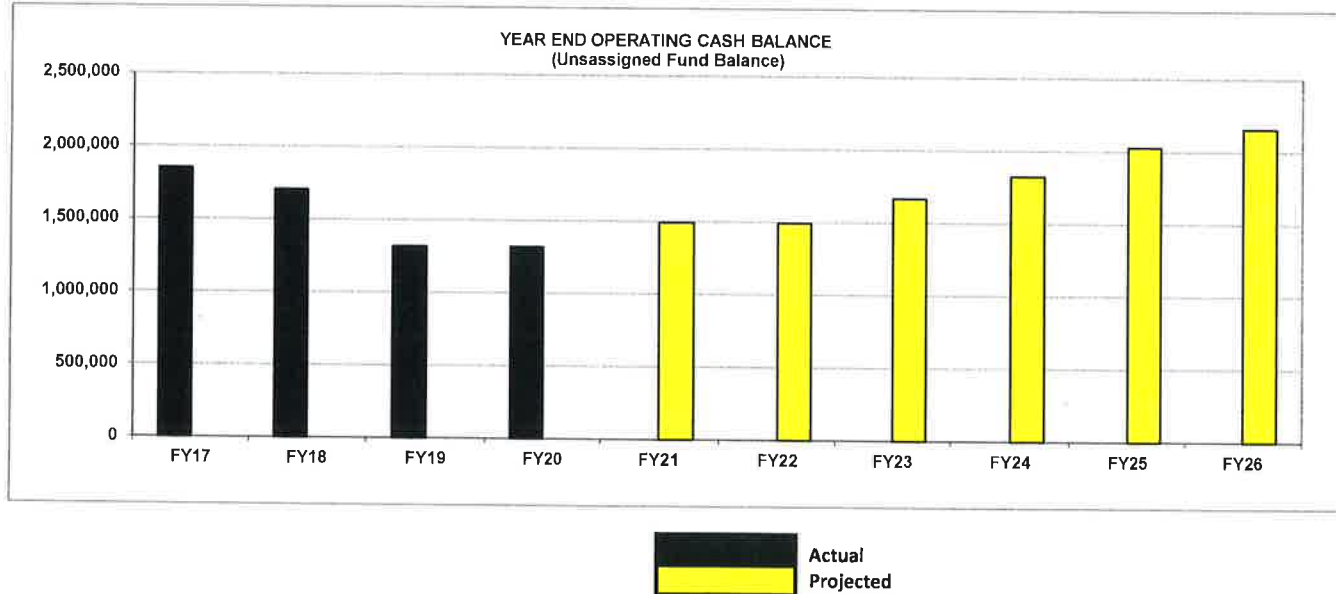
Assumptions and Highlights

Draft 1: February 9, 2021

Fund Balance Objective

(Goal: 2 months of projected expenses)

	FY21	FY22	FY23	FY24	FY25	FY26
Goal - 2 months of Total Operating Budget	\$ 768,570	\$ 702,310	\$ 691,798	\$ 704,823	\$ 713,196	\$ 722,395
Projected - from prior fiscal year	\$ 1,493,869	\$ 1,493,869	\$ 1,493,868	\$ 1,669,458	\$ 1,826,240	\$ 2,027,047
Difference - Excess (Shortfall)	\$ 725,299	\$ 791,559	\$ 802,070	\$ 964,635	\$ 1,113,043	\$ 1,304,653



Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

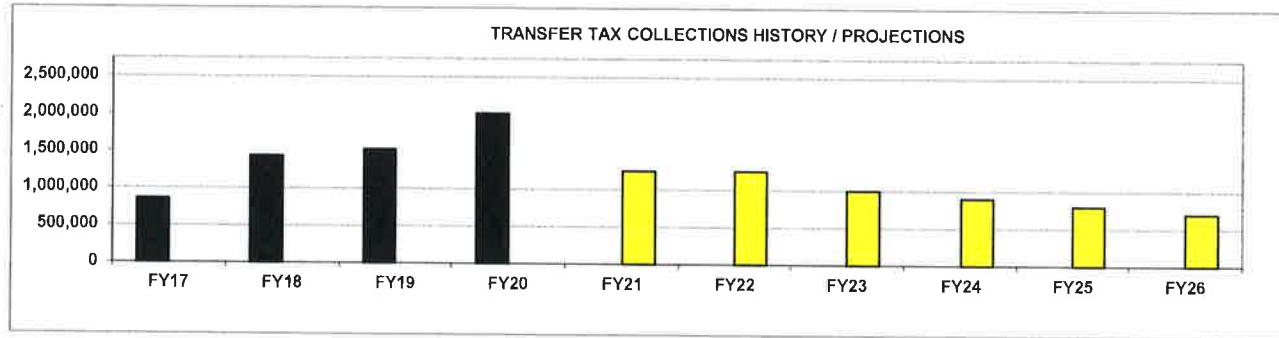
Draft 1: February 9, 2021

Assumptions - Revenues

Transfer Tax revenues projected

	FY21	FY22	FY23	FY24	FY25	FY26
Total Amount	\$ 1,250,000	\$ 1,250,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 700,000
Calculated % decrease	45.0%	0.0%	-20.0%	-10.0%	-11.1%	-12.5%

For Fiscal Year 2021, the amount represents revenues budgeted not projected.



Property Tax increases projected

Actual
Projected

	FY21	FY22	FY23	FY24	FY25	FY26
Tax Rate per \$100 of Assessed Value FY21-26:	\$ 0.2478	\$ 0.2678	\$ 0.2778	\$ 0.2878	\$ 0.2978	\$ 0.3078
Tax Rate per \$100 of Assessed Value FY20:	\$ 0.2478					
Increase in the Property Tax rate:		0.02	0.01	0.01	0.01	0.01
Impact of additional construction:		3.5%	1.0%	0.5%	0.0%	0.0%
1% Impact of discount		(27,643)	(28,919)	(30,064)	(31,063)	(32,063)
Actual Property Taxes billed - Current FY	\$ 2,256,552					
Projected Property Taxes	\$ 2,477,599	\$ 2,764,283	\$ 2,891,909	\$ 3,006,353	\$ 3,106,336	\$ 3,206,320

The Tax Rate in FY21 was .2478 per \$100 of assessed Value. We have proposed a two cent change to the rate in FY22. FY22 taxes are projected based on total assessed values updated through 11/30/2020. One cent is approximately equal to an increase or decrease of \$98,984 in Tax revenue. New for FY21 was a 1% discount for early payment of Property Taxes and the Town billed half-year New Construction billing for the first time. At the January 12, 2021 Council Meeting, Council recommended that the town continue to grant a 1% discount for early payment of Property Taxes.

Town of Ocean View

FY 2022 - FY 2026

Draft 1: February 9, 2021

Assumptions and Highlights

Building & Sign Permits, Site Plan Review

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 560,375	\$ 398,500	\$ 298,000	\$ 255,000	\$ 250,000	\$ 245,000

Permit cost for principal and accessory structures is \$1.25 per sq ft.

Permit cost for open decks and/or patios free from an enclosed wall and/or roof is \$0.50 per sq ft.

Business & Rental Licenses

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 127,000	\$ 181,000	\$ 184,620	\$ 188,312	\$ 192,079	\$ 195,920

Projections are based on trends in licenses issued over the past several years. As of July 1, 2020, Realtors were no longer required to have a license.

The increase in FY22 reflects the proposed increase of the Rental License Fee from \$75 to \$150.

Gross Rental Receipts Tax

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 310,200	\$ 410,500	\$ 422,815	\$ 435,499	\$ 448,564	\$ 462,021

Ordinance was adopted in FY08 - projections are based on trends in prior year collections.

Effective January 1, 2012, the GRRT tax rate was increased to 5%.

Impact Fees and Emergency Services Enhancement Funding ("ESEF") - collections from new construction permits

	FY21	FY22	FY23	FY24	FY25	FY26
Impact Fees	\$ 519,650	\$ 174,568	\$ 125,000	\$ 115,000	\$ 100,000	\$ 75,000

Impact Fees are collected with certain building permits (at rate of \$1,936) and are projected based on recent construction activity.

ESEF Fees - \$500 is collected as part of Impact Fees. The funds are committed to ESEF until approved & distributed. This amount also includes the .5% of the construction value of permits issued.

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

CATV revenue (Mediacom)

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 70,000	\$ 80,000	\$ 70,000	\$ 60,000	\$ 50,000	\$ 45,000

Projections are based on collections from Mediacom over the past several years. Current Franchise Cable Agreement expires October 1, 2027. Out year reductions based on recognition of 27% of cable households estimated to cut the cord / increase to streaming. Begin to wean ourselves off our current level of franchise revenue.

Police Fines & Fees

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 40,000	\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,500

Projections are based on the level of collections from the court system over the past several years.

Interest earned on investments

	FY21	FY22	FY23	FY24	FY25	FY26
	2.00%	1.00%	1.00%	1.00%	1.00%	1.00%

Grant Income

	FY21	FY22	FY23	FY24	FY25	FY26
County - Local Law Enforcement	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
State - Police Pension Grant	\$ 45,000	\$ 58,000	\$ 60,000	\$ 62,000	\$ 64,000	\$ 66,000
State - Municipal Street Aid (MSA)	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
Federal - COPS	\$ 36,500	\$ 53,000	\$ 39,000	\$ 33,000	\$ -	\$ -

Only those grants that can be reasonably estimated and that have been consistently received are included in the budget. Staff will be engaging to increase our grant activity.

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

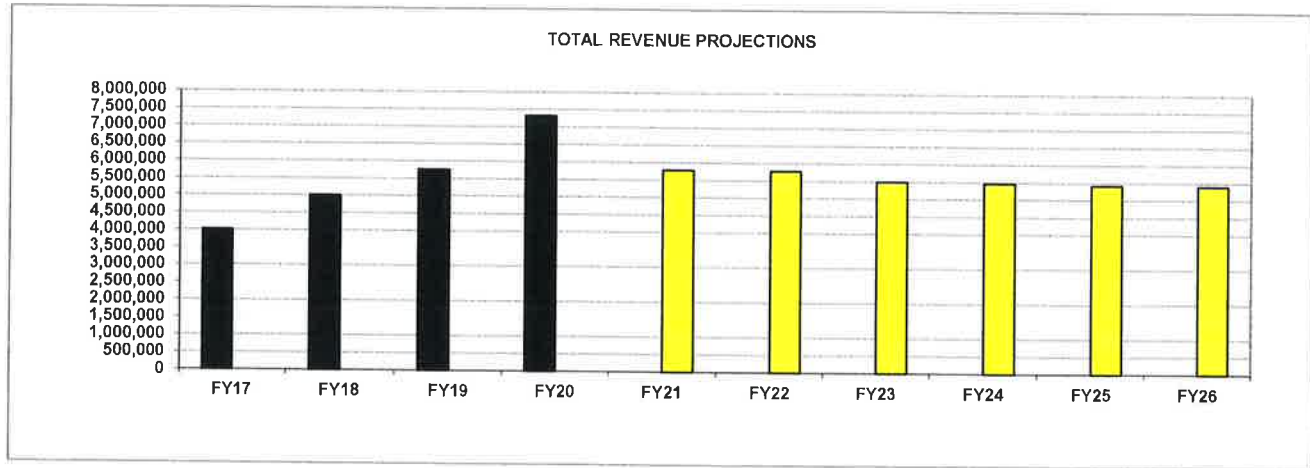
Draft 1: February 9, 2021

Total Revenue Projections

Note: Totals are before restricted and committed funds have been removed from Operating Revenue (Page 1 of the Operating Budget reflects the Adjusted Revenue Available for Operations.)

	FY21	FY22	FY23	FY24	FY25	FY26
Total Revenue	\$ 5,795,755	\$ 5,778,109	\$ 5,501,339	\$ 5,465,248	\$ 5,421,111	\$ 5,404,883
Calculated % increase		-0.3%	-4.8%	-0.7%	-0.8%	-0.3%

For Fiscal Year 2021, the amount represents revenues budgeted not projected.



Actual
 Projected

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

Assumptions - Expenses

Salary increases		FY21	FY22	FY23	FY24	FY25	FY26
% Increase		n/a	3.3%	1.5%	1.5%	1.5%	1.5%

*FY22 is calculated using the rate recommended at the January 12th Council Meeting (3.3% made up of 1.088% COLA and 2.212% Merit).
FY23-26 are calculated at a straight 1.5% annual increase.*

Overtime		FY21	FY22	FY23	FY24	FY25	FY26
OVPD		13.2%	8.0%	8.0%	8.0%	8.0%	8.0%
DPW		5.0%	7.0%	7.0%	7.0%	7.0%	7.0%
G&A		3.0%	1.0%	1.0%	1.0%	1.0%	1.0%
P&Z		3.0%	2.0%	2.0%	2.0%	2.0%	2.0%

OVPD, DPW and P&Z includes Overtime for scheduled events such as the Chicken Festival, Fire and Ice and the Town's Community Events.

Employee Insurance Premiums Annual Increases		FY21	FY22	FY23	FY24	FY25	FY26
Medical/Hospitalization		0.0%	0.0%	2.0%	2.0%	2.0%	2.0%
Life/Disability		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Dental		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Workers Compensation		n/a*	0.0%	0.0%	0.0%	0.0%	0.0%

*FY22 Rates: To date we have not received renewal rates for Life and Dental. Health will not increase prior to July 1, 2021.
Worker's Compensation rate changes vary depending on classification of individual positions.

State Pension Plan - Employer cost		FY21	FY22	FY23	FY24	FY25	FY26
% Increase		n/a*	n/a*	2.0%	2.0%	2.0%	2.0%

**FY22 estimated rates were received from the Pension office in January and have been used to calculate the expense.
Employer pension contribution to Public Safety decreased 3.4% while civilian plan rates decreased 3.9%.*

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

Comprehensive Land Use Plan - must be periodically updated as defined in the Delaware Code

	FY21	FY22	FY23	FY24	FY25	FY26
FY25 review and FY30 major update	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -

The complete plan update which council approved at the February 14, 2017 meeting was not completed in FY18 due to staffing changes at the consulting company. The CLUP was completed and approved by the State Planning Office in June 2020. There will be a 5-year simple review required in 2025 with a full update required in 2030.

Departmental Operating Budgets - Non-Employee related costs, except for business insurance

	FY21	FY22	FY23	FY24	FY25	FY26
FY 2022 - FY 2026 increase by	0.0%	0.0%	0.5%	0.5%	0.5%	0.5%

"zero based"

See Operating Budget for each Department.

Departmental Operating Budgets - Business Insurance

	FY21	FY22	FY23	FY24	FY25	FY26
FY 2022 - FY 2026 increase by	0.0%	6.5%	5.0%	5.0%	5.0%	5.0%

Street repair and improvements

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 416,345	\$ 416,180	\$ 690,732	\$ 608,470	\$ 499,084	\$ 449,539

The Street Repair and Replacement Trust Fund ("SRRTF") - established in January 2009, by Ordinance No. 243 - was created to ensure that adequate funding is provided each year to properly maintain the ~ 25.8 miles of Town-owned streets.

During 2014, an updated study of the Town's streets was prepared by Kercher Engineering (as required by the ordinance) and the study was approved at the October 14, 2014 Council Meeting. The Paving study was updated on 02.14.19 and is represented in the FY22 budget figures with modifications.

See attached list of FY22 Street Paving Projects.

FY22 costs include Construction Management (\$47,500), Contingency (\$36,396) and Asphalt Adjustment (\$15,823).

FY 2022 Street Repair and Replacement

Pavement Rehabilitation

BRIARCLIFFE CT	WOODLAND AVE	END	Overlay	\$37,023
CAROLINE ST	WOODLAND AVE	SALLY AVE	Overlay	\$38,786
CEDAR GROVE CT	BRIARCLIFFE CT	END	Overlay	\$23,507
DOVE CT	BRIARCLIFFE CT	END	Overlay	\$11,753
AVONDALE-01	GRACELYN	AVONDALE	Overlay	\$19,540
AVONDALE-02	AVONDALE (WEST)	AVONDALE (EAST)	Overlay	\$49,364
AVONDALE-03	AVONDALE	GRACELYN	Overlay	\$15,867
			Patching/Crack Seal	\$20,104
				\$215,944

Micro-surfacing

PORT ROYAL RD	WHITE'S CREEK LN	SALLY LN	Micro-surface	\$9,520
SALLY LN-01	COLUMBIA AVE	PORT ROYAL RD	Micro-surface	\$3,808
SALLY LN-02	PORT ROYAL RD	CAROLINE ST	Micro-surface	\$1,904
SALLY LN-03	CAROLINE ST	SEABROOK RD	Micro-surface	\$1,904
SEA HAWK LN	WEST AVE	END	Micro-surface	\$6,347
SEABROOK RD	SALLY LN	WHITE'S CREEK LN	Micro-surface	\$12,694
SEAGRASS LN	CENTRAL AVE	LAKE VILLAGE DR	Micro-surface	\$4,073
THOMAS LN	WEST AVE	END	Micro-surface	\$2,433
WEST AVE-01	ATLANTIC AVE	CHURCH AVE	Micro-surface	\$4,284
WEST AVE-02	CHURCH AVE	OAKWOOD AVE	Micro-surface	\$6,188
WHITES CREEK LN-01	SEABROOK RD	PORT ROYAL LN	Micro-surface	\$4,443
WHITES CREEK LN-02	PORT ROYAL LN	COLUMBIA AVE	Micro-surface	\$4,443
WILLIAM AVENUE	WEST AVE	END	Micro-surface	\$10,155
TYLER DR-01 (NB)	ATLANTIC AVE	JUDITH'S RUN	Micro-surface	\$2,856
TYLER DR-02 (NB)	JUDITH'S RUN	MORGAN'S TURN	Micro-surface	\$2,856
TYLER DR-03 (NB)	MORGAN'S TURN	MARY ELIZABETH	Micro-surface	\$3,173
TYLER DR-04 (SB)	ATLANTIC AVE	JUDITH'S RUN	Micro-surface	\$2,856
TYLER DR-05 (SB)	JUDITH'S RUN	MORGAN'S TURN	Micro-surface	\$2,856
TYLER DR-06 (SB)	MORGAN'S TURN	MARY ELIZABETH	Micro-surface	\$3,173
AMANDA'S CT	TYLER DR	END	Micro-surface	\$3,887
AMANDAS WAY	AMANDA'S CT	END	Micro-surface	\$4,443
JODI CT	TYLER DR	END	Micro-surface	\$2,221
				\$100,517

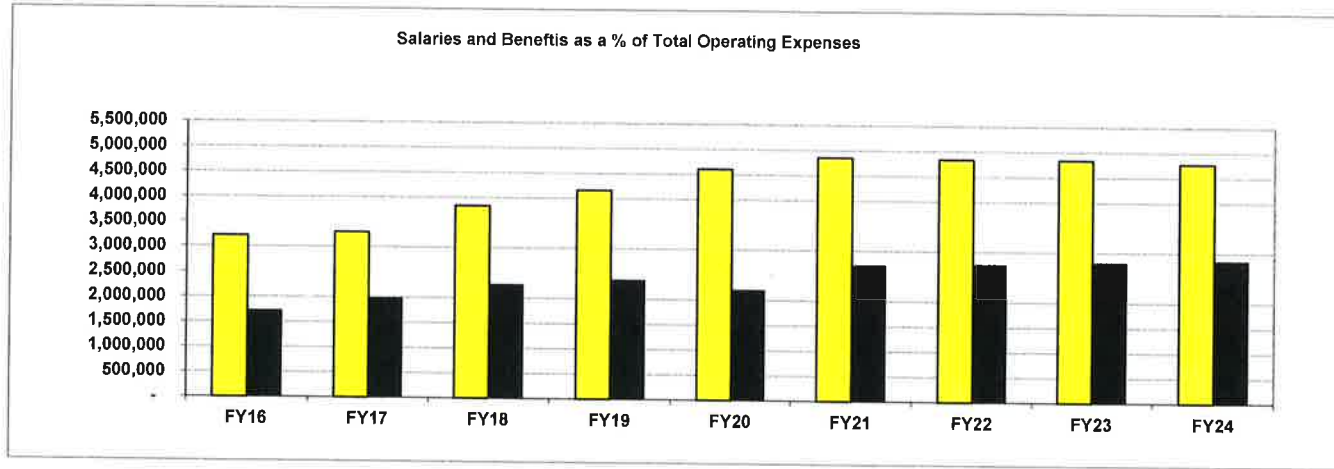
Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

Trends - Projected Growth



Total Department Operating Budgets
 Salary and Benefits

Salaries and Benefits calculated as a % of Total Operating Expenses	FY21	FY22	FY23	FY24	FY25	FY26
	48%	56%	57%	58%	60%	61%

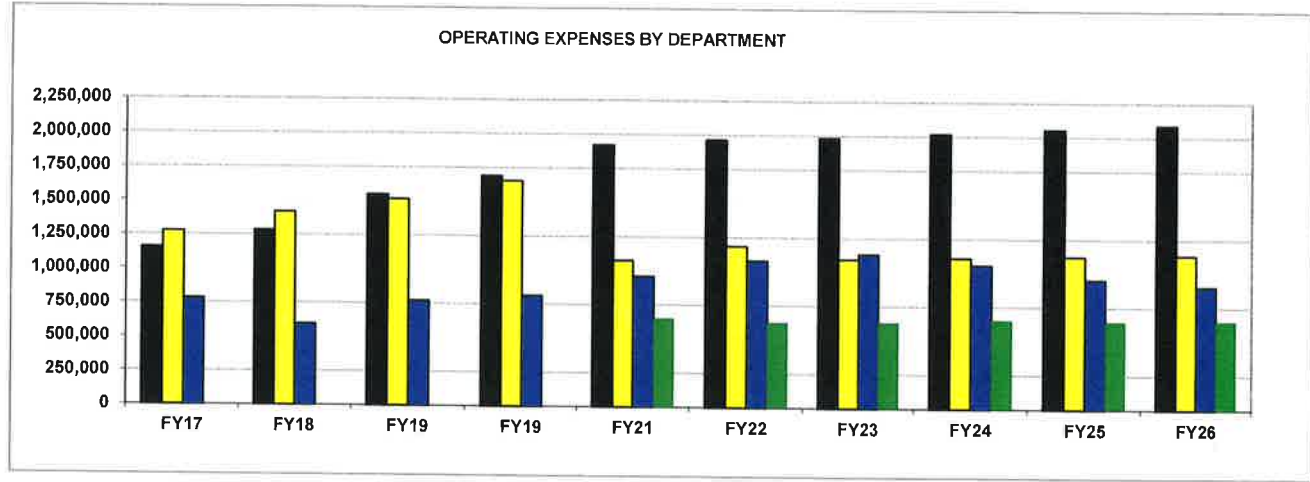
Note that staffing level is the major driver of the operating budget at most Towns.

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021



Planning & Zoning became it's own department with the FY21 Budget which is reflected by the decrease in Administration with FY21.

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

Assumptions - Capital Improvements

Drainage

Below is a description, projected timing, and engineer's most recent cost estimates to complete critical drainage issues in the Town:

	FY22	FY23	FY24	FY25	FY26
Country Village/Country Estates	\$ 345,645	\$ -	\$ -	\$ -	\$ -
The Cottages	\$ 487,612	\$ -	\$ -	\$ -	\$ -
Woodland Ave. / Daisy Ave.	\$ 50,000	\$ 264,000	\$ -	\$ -	\$ -
Hudson Ave/Kelley Estates Pipe Crossing	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Total projected by Fiscal Year	\$ 943,257	\$ 264,000	\$ -	\$ -	\$ -

Total Estimated Drainage Project Costs = \$ 1,207,257

Pipe cleaning and pipe repairs have been moved to Operating starting with the FY21 Budget

Sidewalks - ADA Transition Plan

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -

In accordance with the Americans with Disabilities Act of 1990 (ADA), certain public entities are required to complete a transition plan that addresses pedestrian access routes in the public right-of-way. A 2016 detailed Transition Plan was reviewed and approved by Council at its February 14, 2017 meeting. The FY22 is based on projects currently being planned.

ADA repairs to sidewalks were moved in FY19 to the operating budget.

Town of Ocean View

FY 2022 - FY 2026

Assumptions and Highlights

Draft 1: February 9, 2021

Police Vehicles

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 180,000	\$ 142,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000

The budget assumes two (2) police cars will be acquired in FY22 in association with lead time to take delivery; two replacements FY 23, 24, 25 and 26; The cost is based on the most recent new vehicle acquired. FY22 is increased for the replacement of the K-9 police vehicle.

Capital repair and replacements

	FY21	FY22	FY23	FY24	FY25	FY26
	\$ 208,802	\$ 141,162	\$ 102,335	\$ 66,252	\$ 82,768	

The Capital Replacement Trust Fund ("CRTF") was established in March 2007, by Ordinance No. 213. The CRTF was created to ensure that adequate funding is provided each year to repair and replace the Town's capital assets and improvements.

The April 5, 2019 review of the Town's Reserve Study was prepared by The Whayland Group, LLC and has been amended. Projected Capital expenditures are based on the amended study.

Town of Ocean View

Draft 1: February 9, 2021

FY 2022 - FY 2026

Operating Budget	FY21	FY22	FY23	FY24	FY25	FY26
Operating Budget Summary						
Total Revenue Available for Operations <i>(details at pg. 53)</i>	\$ 4,855,670	\$ 5,029,289	\$ 5,169,361	\$ 5,159,188	\$ 5,124,070	\$ 5,058,297
Departmental Operating Expenses:						
General & Administrative <i>(pg. 54 below)</i>	1,077,685	1,186,066	1,094,438	1,109,155	1,124,478	1,136,272
Planning & Zoning <i>(pg. 55 below)</i>	652,460	627,735	631,172	653,422	645,972	653,809
Public Safety <i>(pg. 56 below)</i>	1,921,730	1,964,446	1,982,779	2,018,640	2,055,568	2,088,302
Public Works <i>(pg. 57 below)</i>	959,545	1,081,793	1,133,131	1,056,189	952,243	905,523
Total Operating Expenses	4,611,420	4,860,039	4,841,521	4,837,406	4,778,262	4,783,906
Available Revenue in excess of (less than) Operating Expenses	244,250	169,250	327,840	321,782	345,808	274,391
Other Funding Sources:						
<i>Current Yr. Budget Amendment Impact (Op & Cap)</i>	-	-	-	-	-	-
Capital Funding Sources:						
Sussex County Public Safety Grant	100,000	25,000	25,000	25,000	25,000	25,000
Capital Replacement Trust Fund (CRTF)	208,800	141,162	102,335	66,252	82,768	-
Street Repair & Replacement Trust Fund (SRRTF)	1,144,785	1,462,357	833,120	712,500	585,000	695,255
Emerging Projects Fund	-	166,970	-	-	-	-
Total Other Funding Sources	1,453,585	1,795,489	960,455	803,752	692,768	720,255
Excess (Deficit) Funding before Capital Expenditures	1,697,835	1,964,739	1,288,295	1,125,534	1,038,576	994,646
Capital Expenditures:						
Total Expenditures from Capital Improvement Plan	1,697,835	1,964,739	1,112,705	968,752	837,768	865,255
Excess (Deficit) Funding after all Expenditures	0	(0)	175,590	156,782	200,808	129,391
Projected Unassigned Fund Balance	\$ 1,493,869	\$ 1,493,869	\$ 1,669,458	\$ 1,826,240	\$ 2,027,048	\$ 2,156,439
	<i>(Adjusted to FY20 Audit Balance)</i>					

NOTE: The above includes these prime considerations - a two (2)cent tax increase in FY2022 and one (1) cent each out year for a smoothing effect to address revenue reductions; deficit curing effort totaling \$315,287 in FY2022 Budget Draft "0" (fine tune of expenses and revenues); \$90,000 above regular expenses for the FY2023 Total Reassessment; max 3.3% wage increases for applicable employees (per workshop direction); and 2% Health Care premium employee share. All other assumptions and inclusions are outlined in the Budget Message and balance of this Draft 1 Presentation.

Town of Ocean View

Draft 1: February 9, 2021

FY 2022 - FY 2026

Operating Budget	FY21	FY22	FY23	FY24	FY25	FY26
Revenue						
PROPERTY TAXES & PENALTIES	\$ 2,398,220	\$ 2,736,641	\$ 2,862,990	\$ 2,976,289	\$ 3,075,273	\$ 3,174,257
TRANSFER TAXES	\$ 1,250,000	\$ 1,250,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 700,000
BUILDING PERMITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Permits (.5% of New Construction designated to ESEF)	\$ 503,875	\$ 380,000	\$ 283,500	\$ 241,000	\$ 236,500	\$ 232,000
Impact Fees - \$1,936 (\$500 designated to ESEF)	\$ 519,650	\$ 174,568	\$ 125,000	\$ 115,000	\$ 100,000	\$ 75,000
Other Permits & Fees	\$ 56,500	\$ 18,500	\$ 14,500	\$ 14,000	\$ 13,500	\$ 13,000
GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Municipal Street Aid - Public Works	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
Public Safety Grants	\$ 106,500	\$ 136,000	\$ 124,000	\$ 120,000	\$ 89,000	\$ 89,000
GROSS RENTAL RECEIPTS TAXES	\$ 310,200	\$ 410,500	\$ 422,815	\$ 435,499	\$ 448,564	\$ 462,021
LICENSES	\$ 127,000	\$ 181,000	\$ 184,620	\$ 188,312	\$ 192,079	\$ 195,920
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CATV - Mediacom	\$ 70,000	\$ 80,000	\$ 70,000	\$ 60,000	\$ 50,000	\$ 45,000
Interest Income	\$ 63,810	\$ 17,400	\$ 14,939	\$ 16,695	\$ 18,262	\$ 20,270
Other	\$ 29,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000
PLANNING & ZONING/BOARD OF ADJ FEES	\$ 15,000	\$ 10,000	\$ 15,000	\$ 14,000	\$ 13,000	\$ 13,000
POLICE FINES & FEES	\$ 40,000	\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,500
REVENUE WITH OFFSETTING EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reimbursable Fees	\$ 101,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000
Pass Through MVFC Ambulance Service	\$ 90,000	\$ 95,000	\$ 95,475	\$ 95,952	\$ 96,432	\$ 96,914
TOTAL REVENUE	5,795,755	5,778,109	5,501,339	5,465,248	5,421,111	5,404,883
Less: Transfer Tax, ESEF (\$500/impact fee), Sussex Cty Grant	(1,586,430)	(1,395,000)	(1,102,710)	(994,530)	(876,125)	(876,125)
Plus: SRRTF (annual street paving)/ESEF to distribute	646,345	646,180	770,732	688,470	579,084	529,539
Adjusted Revenue Available for Operations	4,855,670	5,029,289	5,169,361	5,159,188	5,124,070	5,058,297

Town of Ocean View

Draft 1: February 9, 2021

FY 2022 - FY 2026

Operating Budget	FY21	FY22	FY23	FY24	FY25	FY26
Department 510 - General Administration Expenses						
SALARY & RELATED EMPLOYEE EXPENSES						
Salary, including OT & Bonus	374,235	382,734	388,097	396,156	404,838	412,882
Insurances: Dental, Health, Life	60,260	67,264	69,458	70,825	72,219	73,667
Payroll Taxes	29,800	30,654	31,523	32,137	32,548	33,197
Pension	26,085	25,528	26,404	27,494	28,701	29,860
Worker's Compensation	1,070	639	682	696	678	692
Personnel Related Costs	491,450	506,818	516,164	527,308	538,985	550,297
CONTRACTED SERVICES						
Committee Stipends	-	-	-	-	-	-
Computer/Copier Maintenance & related expenses	37,000	37,350	37,537	37,724	37,913	37,913
Other	18,730	18,980	24,075	24,195	24,316	24,316
EMPLOYEE RELATED EXPENSES, OTHER						
GRANT AWARDS: ESEF FUNDS	25,700	21,000	21,105	21,211	21,317	21,317
INSURANCE BUSINESS & BONDS	80,000	80,000	80,000	80,000	80,000	80,000
PROFESSIONAL SERVICES	21,500	22,898	24,042	25,244	26,507	26,507
Audit	21,000	21,000	21,105	21,211	21,317	21,317
Engineering	-	-	-	-	-	-
Legal	30,000	25,000	25,125	25,251	25,377	25,377
Property Assessments	73,965	171,800	62,659	62,972	63,287	63,287
Other	34,400	27,000	27,135	27,271	27,407	27,407
Pass thru MVFC Ambulance Service	90,000	95,000	95,475	95,952	96,432	96,914
Reimbursable - Engineering	-	-	-	-	-	-
Reimbursable - Other	-	-	-	-	-	-
PUBLIC RELATIONS	39,000	40,000	40,200	40,401	40,603	40,603
REPAIRS & MAINTENANCE						
Buildings	10,000	5,000	5,025	5,050	5,075	5,075
Machinery & Equipment	1,000	1,000	1,005	1,010	1,015	1,015
Vehicles	-	-	-	-	-	-
Other (Cleaning, Inspections, etc.)	19,900	25,150	25,276	25,402	25,529	25,529
SUPPLIES & MISCELLANEOUS						
Advertising	8,000	8,000	8,040	8,080	8,121	8,121
Departement Specific Supplies	25,040	29,320	29,467	29,614	29,762	29,762
Gas & Diesel	-	-	-	-	-	-
NonCapital Equipment/Grant Equipment	12,750	5,000	5,025	5,050	5,075	5,075
Office Supplies/Postage	9,000	16,000	16,080	16,160	16,241	16,241
Uniforms	500	500	503	505	508	508
TELEPHONE & COMMUNICATIONS	13,200	13,200	13,266	13,332	13,399	13,399
UTILITIES	15,550	16,050	16,130	16,211	16,292	16,292
Total Expenses General & Administrative	1,077,685	1,186,066	1,094,438	1,109,155	1,124,478	1,136,272
<i>Personnel costs</i>	<i>491,450</i>	<i>506,818</i>	<i>516,164</i>	<i>527,308</i>	<i>538,985</i>	<i>550,297</i>
<i>Dept. other costs</i>	<i>586,235</i>	<i>679,248</i>	<i>578,274</i>	<i>581,847</i>	<i>585,493</i>	<i>585,975</i>
Total dept. costs	1,077,685	1,186,066	1,094,438	1,109,155	1,124,478	1,136,272

Town of Ocean View

Draft 1: February 9, 2021

FY 2022 - FY 2026

Operating Budget	FY21	FY22	FY23	FY24	FY25	FY26
Department 515 - Planning & Zoning Expenses						
SALARY & RELATED EMPLOYEE EXPENSES						
Salary, including OT & Bonus	319,910	312,966	315,102	319,808	324,584	329,432
Insurances: Dental, Health, Life	58,880	57,953	58,497	59,601	60,726	61,986
Payroll Taxes	26,460	26,065	25,917	26,087	26,486	27,131
Pension	23,010	20,745	21,134	21,878	22,649	23,664
Worker's Compensation	6,950	1,356	1,369	1,389	1,410	1,429
Personnel Related Costs	435,210	419,085	422,019	428,763	435,855	443,642
CONTRACTED SERVICES						
Committee Stipends	5,000	5,000	5,025	5,050	5,075	5,075
Computer/Copier Maintenance & related expenses	8,600	8,900	8,945	8,989	9,034	9,034
Other	-	-	-	-	-	-
EMPLOYEE RELATED EXPENSES, OTHER	17,950	17,950	18,040	18,130	18,221	18,221
GRANT AWARDS: ESEF FUNDS	-	-	-	-	-	-
INSURANCE BUSINESS & BONDS	-	-	-	-	-	-
PROFESSIONAL SERVICES						
Audit	-	-	-	-	-	-
Engineering	25,000	25,000	25,125	25,251	25,377	25,377
Legal	14,000	5,000	5,025	5,050	5,075	5,075
Property Assessments	-	-	-	-	-	-
Other	17,000	10,000	10,050	25,100	10,100	10,151
Pass thru MVFC Ambulance Service	-	-	-	-	-	-
Reimbursable - Engineering	100,000	100,000	100,000	100,000	100,000	100,000
Reimbursable - Other	1,000	3,000	3,000	3,000	3,000	3,000
PUBLIC RELATIONS	5,000	5,000	5,000	5,000	5,000	5,000
REPAIRS & MAINTENANCE						
Buildings	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Vehicles	1,000	1,000	1,005	1,010	1,015	1,015
Other (Cleaning, Inspections, etc.)	-	-	-	-	-	-
SUPPLIES & MISCELLANEOUS						
Advertising	10,000	12,000	12,060	12,120	12,181	12,181
Departement Specific Supplies	-	200	201	202	203	203
Gas & Diesel	1,000	3,900	3,920	3,939	3,959	3,959
NonCapital Equipment/Grant Equipment	3,500	3,500	3,518	3,535	3,553	3,553
Office Supplies/Postage	6,000	6,000	6,030	6,060	6,090	6,090
Uniforms	1,000	1,000	1,005	1,010	1,015	1,015
TELEPHONE & COMMUNICATIONS	1,200	1,200	1,206	1,212	1,218	1,218
UTILITIES	-	-	-	-	-	-
Total Expenses Planning & Zoning	652,460	627,735	631,172	653,422	645,972	653,809
<i>Personnel costs</i>	<i>435,210</i>	<i>419,085</i>	<i>422,019</i>	<i>428,763</i>	<i>435,855</i>	<i>443,642</i>
<i>Dept. other costs</i>	<i>217,250</i>	<i>208,650</i>	<i>209,153</i>	<i>224,659</i>	<i>210,117</i>	<i>210,167</i>
Total dept. costs	652,460	627,735	631,172	653,422	645,972	653,809

Town of Ocean View

Draft 1: February 9, 2021

FY 2022 - FY 2026

Operating Budget	FY21	FY22	FY23	FY24	FY25	FY26
Department 520 - Public Safety Expenses						
SALARY & RELATED EMPLOYEE EXPENSES						
Salary	1,032,575	1,100,378	1,102,368	1,121,133	1,140,260	1,159,488
Insurances: Dental, Health, Life	252,475	240,374	244,777	249,267	253,848	258,520
Payroll Taxes	84,070	87,851	88,552	90,077	91,632	92,856
Pension	149,255	158,465	164,420	170,242	176,478	183,132
Worker's Compensation	68,105	53,150	54,259	55,191	56,142	57,097
Personnel Related Costs	1,586,480	1,640,218	1,654,375	1,685,911	1,718,359	1,751,093
CONTRACTED SERVICES						
Computer/Copier Maintenance & related expenses	11,550	15,550	15,628	15,706	15,784	15,784
Other	8,350	8,350	8,392	8,434	8,476	8,476
EMPLOYEE RELATED EXPENSES, OTHER						
INSURANCE BUSINESS & BONDS	29,200	32,700	32,864	33,028	33,193	33,193
PROFESSIONAL SERVICES						
Legal	1,000	1,000	1,005	1,010	1,015	1,015
Other	40,900	17,400	17,487	17,574	17,662	17,662
PUBLIC RELATIONS						
REPAIRS & MAINTENANCE	3,000	3,000	3,015	3,030	3,045	3,045
Buildings						
Buildings	3,000	5,500	5,528	5,555	5,583	5,583
Machinery & Equipment						
Machinery & Equipment	3,000	3,000	3,015	3,030	3,045	3,045
Vehicles						
Vehicles	15,000	30,000	30,150	30,301	30,452	30,452
Other (Cleaning, Inspections, etc.)						
Other (Cleaning, Inspections, etc.)	8,550	8,800	8,844	8,888	8,933	8,933
SUPPLIES & MISCELLANEOUS						
Advertising	1,000	1,000	1,005	1,010	1,015	1,015
Departement Specific Supplies	28,500	30,500	30,653	30,806	30,960	30,960
Gas & Diesel	32,000	32,000	32,160	32,321	32,482	32,482
NonCapital Equipment	45,000	24,245	24,366	24,488	24,610	24,610
Office Supplies/Postage	4,000	4,000	4,020	4,040	4,060	4,060
Uniforms	11,000	11,000	11,055	11,110	11,166	11,166
TELEPHONE & COMMUNICATIONS						
TELEPHONE & COMMUNICATIONS	26,400	26,400	26,532	26,665	26,798	26,798
UTILITIES						
Utilities	13,300	13,000	13,065	13,130	13,196	13,196
Total Expenses Public Safety	1,921,730	1,964,446	1,982,779	2,018,640	2,055,568	2,088,302
<i>Personnel costs</i>	<i>1,586,480</i>	<i>1,640,218</i>	<i>1,654,375</i>	<i>1,685,911</i>	<i>1,718,359</i>	<i>1,751,093</i>
<i>Dept. other costs</i>	<i>335,250</i>	<i>324,228</i>	<i>328,404</i>	<i>332,729</i>	<i>337,210</i>	<i>337,210</i>
Total dept. costs	1,921,730	1,964,446	1,982,779	2,018,640	2,055,568	2,088,302

Town of Ocean View

Draft 1: February 9, 2021

FY 2022 - FY 2026

Operating Budget	FY21	FY22	FY23	FY24	FY25	FY26
Department 530 - Public Works Expenses						
SALARY & RELATED EMPLOYEE EXPENSES						
Salary	89,435	103,831	105,380	106,952	108,547	110,166
Insurances: Dental, Health, Life	24,305	31,916	34,306	34,987	35,680	36,389
Payroll Taxes	7,725	8,834	8,658	8,791	8,927	9,064
Pension	6,550	7,274	7,491	7,755	8,029	8,313
Worker's Compensation	5,240	4,829	4,900	4,974	5,049	5,124
Personnel Related Costs	133,255	156,684	160,735	163,459	166,231	169,056
CONTRACTED SERVICES						
Computer/Copier Maintenance & related expenses	300	300	302	303	305	305
Other	1,800	1,800	1,809	1,818	1,827	1,827
EMPLOYEE RELATED EXPENSES, OTHER	1,000	800	804	808	812	812
GRANT AWARDS: ESEF FUNDS	-	-	-	-	-	-
INSURANCE BUSINESS & BONDS	23,595	25,129	26,385	27,704	29,090	29,090
PROFESSIONAL SERVICES						
Engineering	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Other	30,200	24,000	24,120	24,241	24,362	24,362
PUBLIC RELATIONS	500	500	503	505	508	508
REPAIRS & MAINTENANCE						
Buildings	1,000	1,000	1,005	1,010	1,015	1,015
Drainage	40,250	60,000	60,300	60,602	60,905	60,905
Machinery & Equipment	2,200	1,700	1,709	1,717	1,726	1,726
Park	20,000	26,500	26,633	26,766	26,899	26,899
Street & Sidewalk Maintenance & Repair	566,345	646,180	690,732	608,470	499,084	449,539
Vehicles	2,000	3,000	3,015	3,030	3,045	3,045
Other(Cleaning, Inspections, etc.)	1,000	-	-	-	-	-
SUPPLIES & MISCELLANEOUS						
Advertising	500	500	503	505	508	508
Departement Specific Supplies	21,500	17,000	17,295	17,381	17,468	17,468
Gas & Diesel	3,500	5,500	5,528	5,555	5,583	5,583
NonCapital Equipment	5,300	6,000	6,030	6,060	6,090	6,090
Office Supplies/Postage	300	300	302	303	305	305
Uniforms	1,200	1,200	1,206	1,212	1,218	1,218
TELEPHONE & COMMUNICATIONS	3,200	3,200	3,216	3,232	3,248	3,248
UTILITIES						
Street Lights	90,000	90,000	90,450	90,902	91,357	91,357
Utilities	10,600	10,500	10,553	10,605	10,658	10,658
Total Expenses Public Works	959,545	1,081,793	1,133,131	1,056,189	952,243	905,523
<i>Personnel costs</i>	<i>133,255</i>	<i>156,684</i>	<i>160,735</i>	<i>163,459</i>	<i>166,231</i>	<i>169,056</i>
<i>Dept. other costs</i>	<i>826,290</i>	<i>925,109</i>	<i>972,396</i>	<i>892,730</i>	<i>786,012</i>	<i>736,467</i>
Total dept. costs	959,545	1,081,793	1,133,131	1,056,189	952,243	905,523

Town of Ocean View

2021 – 2022

Operating Budget – Departmental Detail

FY2022 Revenue Estimates:

Account Id	Account Description	FY20 Actuals	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-400-110-101	Property Taxes Billed	2,491,026	2,421,965	2,764,283			2,764,283	2,764,283
	Discount		(23,745)	(27,643)			(27,643)	(27,643)
01-400-110-102	Late Penalties - Taxes	2,492					0	-
01-400-110-103	Prepaid Taxes						0	-
01-400-115-003	Transfer Taxes	2,015,627	1,250,000	1,250,000			1,250,000	1,250,000
01-400-115-155	Interest Earned - Restricted	7,060	6,250	900			900	900
01-400-115-202	ERTF Restricted Transfer Taxes						0	-
01-400-120-105	Building Permits	712,895	503,875	380,000			380,000	380,000
01-400-120-110	Sign Permit	2,006	2,000	2,000			2,000	2,000
01-400-120-115	Impact Fee - New Construction	265,660	208,220	54,568			54,568	54,568
01-400-120-120	ESEF Impact Fee / Permits	380,514	311,430	120,000			120,000	120,000
01-400-120-125	Site Plan/Lot Development Fees	78,540	53,500	15,000			15,000	15,000
01-400-120-130	Other Fees and Permits	890	1,000	1,500			1,500	1,500
01-400-121-110	Temporary Business License	1,980	2,000	2,500			2,500	2,500
01-400-121-135	Business Licenses	105,746	95,000	105,000			105,000	105,000
01-400-121-150	Real Estate Sale/Rental Agent License	5,100	-				0	-
01-400-121-155	Rental License	36,825	30,000	73,500			73,500	73,500
01-400-123-165	Gross Rental Receipt Taxes	366,665	310,200	410,500			410,500	410,500
01-400-125-175	Application & Review Fees	13,145	15,000	10,000			10,000	10,000
01-400-130-005	Misc G&A: Cable Franchise Fees	79,277	70,000	80,000			80,000	80,000
01-400-130-010	Misc G&A: Other Income	3,506	2,000	2,000			2,000	2,000
01-400-130-015	Misc G&A: Donations	163	-				0	-
01-400-130-025	Misc G&A: Refund of Pr Yr Expenses	39,534	15,500	15,500			15,500	15,500
01-400-130-030	Misc G&A: Reimb of Current Yr Expense	384					0	-
01-400-130-031	Misc G&A: OVHS Reimb CurrentYr Expnse	323					0	-
01-400-130-032	Misc G&A: Legal Fees Reimbursed						0	-
01-400-130-035	Misc G&A: Lease Pymts/Rental Fees	5,005	3,500	3,500			3,500	3,500
01-400-130-045	Misc G&A: Unrestricted Interest Income	36,890	21,675	10,000			10,000	10,000
01-400-130-055	Misc G&A: SCAT Reimbursement	3,240						
01-400-130-155	Misc G&A: Restricted Interest Income	10,210	6,000	3,000			3,000	3,000
01-400-130-175	Misc G&A: CreditCard Conv Fee:Gen Fund	1,260	885	0			0	-
01-400-130-200	Misc G&A: 10% Admin Fee-Reimb Reviews	11,140	5,000	5,000			5,000	5,000
01-400-130-301	Misc G&A: Restricted CRTF Interest	11,466	5,000	1,000			1,000	1,000
01-400-130-302	Misc G&A: Restricted ERTF Interest	5,111	4,000	500			500	500
01-400-130-303	Misc G&A: Restricted SRRTF Interest	36,987	20,000	2,000			2,000	2,000
01-400-140-001	Reimburseable Prof Reviews G&A	112,422	100,000	100,000			100,000	100,000
01-400-140-002	Prop Maintenance Code Violations G&A	850	1,000	3,000			3,000	3,000

Account Id	Account Description	FY20 Actuals	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-400-140-003	Ambulance Fees - pass thru - MVFCo	89,845	90,000	95,000			95,000	95,000
01-400-140-004	EG Programming Support - Mediacom			3,000			3,000	3,000
01-400-230-005	Misc PD: Report Fees & Other	8,222	3,000	1,500			1,500	1,500
01-400-230-010	Misc PD: Fines	39,832	37,000	37,000			37,000	37,000
01-400-230-015	Misc PD: Special Duty Officer Fees	18,588					0	-
01-400-230-020	Misc PD: Donations	650	500	500			500	500
01-400-230-025	Misc PD: Refund of Pr Yr Expense						0	-
01-400-230-030	Misc PD: Reimb Current Yr Expense	175					0	-
01-400-230-040	Misc PD: Sale of Assets		2,500	2,500			2,500	2,500
01-400-240-205	State Pension Funding PD	52,580	45,000	58,000			58,000	58,000
01-400-240-210	County Revenue Sharing Funds PD	30,000	25,000	25,000			25,000	25,000
01-400-240-230	Public Safety: Other Grants - COPS	50,072	36,500	53,000			53,000	53,000
01-400-250-005	SALLE/EDIE Grant Proceeds	10,018					0	-
01-400-250-015	OHS Grant Proceeds	9,275					0	-
01-400-250-020	SLEAF Receipts - Assets Seized	6,687					0	-
01-400-250-025	CVC Grant Proceeds	30,054					0	-
01-400-250-030	DEMA Grant Proceeds						0	-
01-400-250-040	CJC Grant Proceeds	11,850					0	-
01-400-330-010	Misc DPW: Other Income	142					0	-
01-400-330-015	Misc DPW: Donations						0	-
01-400-330-040	Misc DPW: Sale of Assets						0	-
01-400-340-155	Restricted Interest Income DPW	677					0	-
01-400-340-215	Municipal Street Aid DPW						0	-
		116,120	115,000	115,000			115,000	115,000
		7,318,723	5,795,755	5,778,108	0	0	5,778,108	5,778,108

Dept 510 Administration

Account Id	Account Description	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-500-000-000	GENERAL FUND EXPENSES						
01-500-510-000	GENERAL & ADMINISTRATIVE EXPENSES						
01-500-510-100	SALARY & RELATED EMPLOYEE EXPENSES G&A						
01-500-510-105	Town Council G&A	4,530	4,578			4,578	4,578
01-500-510-110	Gross Salaries G&A	366,610	375,435			375,435	375,435
01-500-510-160	Bonus G&A	1,120	1,119			1,119	1,119
01-500-510-161	Overtime G&A	1,975	1,602			1,602	1,602
01-500-510-170	Health/Hosp Insurance G&A	55,200	60,767			60,767	60,767
01-500-510-171	Dental Insurance G&A	3,220	4,728			4,728	4,728
01-500-510-172	Life/Disability Insurance G&A	1,840	1,769			1,769	1,769
01-500-510-180	Social Security ER Share G&A	23,145	23,686			23,686	23,686
01-500-510-181	Medicare ER Share G&A	5,400	5,400			5,400	5,400
01-500-510-182	Employee Retirement ER Share G&A	26,085	25,528			25,528	25,528
01-500-510-183	Unemployment Compensation G&A	1,185	1,468			1,468	1,468
01-500-510-184	Worker's Compensation Insurance G&A	1,070	639			639	639
01-500-510-185	State Employment Training Fund G&A	70	100			100	100
01-500-510-200	OTHER EMPLOYEE RELATED EXPENSES G&A						
01-500-510-205	Dues & Memberships G&A	5,200	5,000			5,000	5,000
01-500-510-210	Education/Meetings/Seminars G&A	18,000	14,000			14,000	14,000
01-500-510-215	Mileage/Travel Reimbursement G&A	2,500	2,000			2,000	2,000
01-500-510-300	BUSINESS INSURANCE/BONDS G&A						
01-500-510-305	Business Insurance/Bonds G&A	21,500	22,898			22,898	22,898
01-500-510-400	PROFESSIONAL SERVICES G&A						
01-500-510-405	Codification Services G&A	4,000	4,000			4,000	4,000
01-500-510-410	Consulting Services G&A	16,000	5,000			5,000	5,000
01-500-510-415	Legal Services G&A	30,000	25,000			25,000	25,000
01-500-510-420	Engineering Services G&A					0	0
01-500-510-425	Auditing Services G&A	21,000	21,000			21,000	21,000
01-500-510-430	Payroll Processing Services G&A	4,500	4,500			4,500	4,500
01-500-510-435	Property Assessments G&A	73,965	171,800			171,800	171,800
01-500-510-440	Contracted Labor G&A	7,400	8,000			8,000	8,000
01-500-510-445	Comprehensive Land Use Plan G&A					0	0
01-500-510-450	Engineering - Reimb Reviews G&A					0	0
01-500-510-455	Prop Cleanup - Reimbursable G&A					0	0
01-500-510-460	Other Services G&A	2,500	2,500			2,500	2,500
01-500-510-465	Ambulance Fees - pass thru - MVFCo	90,000	95,000			95,000	95,000

Account Id	Account Description	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-500-510-470	EG Programming Expenses		3,000			3,000	3,000
01-500-510-500	CONTRACTED SERVICES G&A					0	0
01-500-510-505	Computer Maintenance Contract G&A	15,000	10,000			10,000	10,000
01-500-510-510	Copier Maintenance Contract G&A					0	0
01-500-510-511	Copier Lease G&A	5,000	5,000			5,000	5,000
01-500-510-515	Elevator Maintenance G&A	2,130	2,130			2,130	2,130
01-500-510-520	Generator Maintenance Agreement G&A	1,000	1,000			1,000	1,000
01-500-510-525	HVAC Maintenance Agreement G&A	1,000	1,000			1,000	1,000
01-500-510-530	Pest Control G&A	1,000	1,000			1,000	1,000
01-500-510-535	Rental of Machinery/Equipment G&A					0	0
01-500-510-540	Security Monitoring/Maintenance G&A	600	850			850	850
01-500-510-545	Software Maint/Subscription Serv G&A	16,400	20,850			20,850	20,850
01-500-510-550	Website/Domain Hosting G&A	600	1,500			1,500	1,500
01-500-510-555	Holiday Decor Mgmt G&A	12,000	12,000			12,000	12,000
01-500-510-560	Sprinkler System Inspection G&A	1,000	1,000			1,000	1,000
01-500-510-565	Committee Stipends G&A					0	0
01-500-510-600	SUPPLIES & MAINTENANCE G&A					0	0
01-500-510-605	Advertising G&A	8,000	8,000			8,000	8,000
01-500-510-610	Office Supplies/Printing/Copies G&A	3,000	8,000			8,000	8,000
01-500-510-615	Postage/Shipping G&A	6,000	8,000			8,000	8,000
01-500-510-620	Miscellaneous G&A		4,800			4,800	4,800
01-500-510-625	NonCapital Equipment G&A	12,750	5,000			5,000	5,000
01-500-510-630	Transfer Tax Bank Fees/Charges G&A	12,000	12,000			12,000	12,000
01-500-510-635	Other Supplies G&A	2,000	2,000			2,000	2,000
01-500-510-640	Gas & Deisel G&A					0	0
01-500-510-645	Uniforms/Clothing G&A	500	500			500	500
01-500-510-650	Bank Charges: General Fund Transfer Tax		100			100	100
01-500-510-653	Bank Charges: MSA	360	360			360	360
01-500-510-655	Bank Charges: General Fund ESEF	360	360			360	360
01-500-510-660	Bank Charges: GF Money Market G&A	1,200	4,800			4,800	4,800
01-500-510-665	Bank Charges: GF Checking G&A	1,200	2,400			2,400	2,400
01-500-510-670	Bank Charges: CRIM Fees Gen Fund	3,000	4,200			4,200	4,200
01-500-510-675	Credit Card Service Charges: G&A CKG	1,500	1,500			1,500	1,500
01-500-510-681	Bank Charges: CRIM Fees SRRTF	3,000	1,000			1,000	1,000
01-500-510-685	Bank Charges: SRRTF MM Acct	420	600			600	600
01-500-510-700	REPAIRS & MAINTENANCE G&A					0	0
01-500-510-705	Cleaning Service G&A	18,200	18,650			18,650	18,650

Account Id	Account Description	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-500-510-710	Inspections - Building G&A	1,700	1,700			1,700	1,700
01-500-510-715	Repairs to Machinery/Equipment G&A	1,000	1,000			1,000	1,000
01-500-510-720	Repairs to Buildings - NonCapital G&A	10,000	5,000			5,000	5,000
01-500-510-725	Other Repairs/Maintenance G&A					0	0
01-500-510-730	Vehicle Repair/Maintenance G&A					0	0
01-500-510-800	UTILITIES G&A					0	0
01-500-510-805	Electric G&A	7,000	7,000			7,000	7,000
01-500-510-815	Propane Gas G&A	1,000	500			500	500
01-500-510-820	Sewer G&A	2,500	3,000			3,000	3,000
01-500-510-830	Trash/Recycling G&A	1,500	2,000			2,000	2,000
01-500-510-835	Water G&A	3,500	3,500			3,500	3,500
01-500-510-840	Other G&A	50	50			50	50
01-500-510-850	TELEPHONE & COMMUNICATIONS G&A					0	0
01-500-510-851	Mobile Devices G&A	1,200	1,200			1,200	1,200
01-500-510-852	Telephone & Internet G&A	12,000	12,000			12,000	12,000
01-500-510-900	PUBLIC RELATIONS G&A					0	0
01-500-510-905	Holiday in the Park G&A	7,000	8,000			8,000	8,000
01-500-510-910	Concerts in the Park G&A	7,000	6,000			6,000	6,000
01-500-510-915	Holiday G&A	2,500	3,000			3,000	3,000
01-500-510-923	Cops & Goblins G&A	10,000	10,000			10,000	10,000
01-500-510-930	Movies in the park	6,000	8,000			8,000	8,000
01-500-510-938	Other G&A	6,500	5,000			5,000	5,000
01-500-510-940	Donations G&A					0	0
01-500-510-945	Grant Award from ESEF Fees G&A	80,000	80,000			80,000	80,000
		1,077,685	1,186,067	0	0	1,186,067	1,186,067

Dept 515 Planning and Zoning

Account Id	Account Description	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-500-515-000	PLANNING AND ZONING EXPENSES						
01-500-515-100	SALARY & RELATED EMPLOYEE EXPENSES P&Z						
01-500-515-110	Gross Salaries P&Z	305,500	307,302			307,302	307,302
01-500-515-160	Bonus P&Z	1,400	1,399			1,399	1,399
01-500-515-161	Overtime P&Z	13,010	4,265			4,265	4,265
01-500-515-170	Health/Hosp Insurance P&Z	52,980	52,361			52,361	52,361
01-500-515-171	Dental Insurance P&Z	3,680	3,331			3,331	3,331
01-500-515-172	Life/Disability Insurance P&Z	2,220	2,261			2,261	2,261
01-500-515-180	Social Security ER Share P&Z	20,440	19,734			19,734	19,734
01-500-515-181	Medicare ER Share P&Z	4,450	4,450			4,450	4,450
01-500-515-182	Employee Retirement ER Share P&Z	23,010	20,745			20,745	20,745
01-500-515-183	Unemployment Compensation P&Z	1,480	1,791			1,791	1,791
01-500-515-184	Worker's Compensation Insurance P&Z	6,950	1,356			1,356	1,356
01-500-515-185	State Employment Training Fund P&Z	90	90			90	90
01-500-515-200	OTHER EMPLOYEE RELATED EXPENSES P&Z					0	0
01-500-515-205	Dues & Memberships P&Z	2,500	2,500			2,500	2,500
01-500-515-210	Education/Meetings/Seminars P&Z	14,700	14,700			14,700	14,700
01-500-515-215	Mileage/Travel Reimbursement P&Z	750	750			750	750
01-500-515-300	BUSINESS INSURANCE/BONDS P&Z					0	0
01-500-515-305	Business Insurance/Bonds P&Z					0	0
01-500-515-400	PROFESSIONAL SERVICES P&Z					0	0
01-500-515-405	Codification Services P&Z					0	0
01-500-515-410	Consulting Services P&Z	17,000	10,000			10,000	10,000
01-500-515-415	Legal Services P&Z	14,000	5,000			5,000	5,000
01-500-515-420	Engineering Services P&Z	25,000	25,000			25,000	25,000
01-500-515-425	Auditing Services P&Z					0	0
01-500-515-430	Payroll Processing Services P&Z					0	0
01-500-515-435	Property Assessments P&Z					0	0
01-500-515-440	Contracted Labor P&Z					0	0
01-500-515-445	Comprehensive Land Use Plan P&Z					0	0
01-500-515-450	Engineering - Reimb Reviews P&Z	100,000	100,000			100,000	100,000
01-500-515-455	Prop Cleanup - Reimbursable P&Z	1,000	3,000			3,000	3,000
01-500-515-460	Other Services P&Z					0	0
01-500-515-465	Ambulance Fees - pass thru - MVFCo					0	0
01-500-515-500	CONTRACTED SERVICES P&Z					0	0
01-500-515-505	Computer Maintenance Contract P&Z	1,200	1,500			1,500	1,500
01-500-515-510	Copier Maintenance Contract P&Z					0	0

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01-500-515-511	Copier Lease P&Z	5,000	5,000			5,000	5,000
01-500-515-515	Elevator Maintenance P&Z					0	0
01-500-515-520	Generator Maintenance Agreement P&Z					0	0
01-500-515-525	HVAC Maintenance Agreement P&Z					0	0
01-500-515-530	Pest Control P&Z					0	0
01-500-515-535	Rental of Machinery/Equipment P&Z					0	0
01-500-515-540	Security Monitoring/Maintenance P&Z					0	0
01-500-515-545	Software Maint/Subscription Serv P&Z	2,400	2,400			2,400	2,400
01-500-515-550	Website/Domain Hosting P&Z					0	0
01-500-515-555	Holiday Decor Mgmt P&Z					0	0
01-500-515-560	Sprinkler System Inspection P&Z					0	0
01-500-515-565	Committee Stipends P&Z	5,000	5,000			5,000	5,000
01-500-515-600	SUPPLIES & MAINTENANCE P&Z					0	0
01-500-515-605	Advertising P&Z	10,000	12,000			12,000	12,000
01-500-515-610	Office Supplies/Printing/Copies P&Z	5,000	5,000			5,000	5,000
01-500-515-615	Postage/Shipping P&Z	1,000	1,000			1,000	1,000
01-500-515-620	Miscellaneous P&Z					0	0
01-500-515-625	NonCapital Equipment P&Z	3,500	3,500			3,500	3,500
01-500-515-630	Transfer Tax Bank Fees/Charges P&Z					0	0
01-500-515-635	Other Supplies P&Z		200			200	200
01-500-515-640	Gas & Deisel P&Z	1,000	3,900			3,900	3,900
01-500-515-645	Uniforms/Clothing P&Z	1,000	1,000			1,000	1,000
01-500-515-700	REPAIRS & MAINTENANCE P&Z					0	0
01-500-515-730	Vehicle Repair/Maintenance P&Z	1,000	1,000			1,000	1,000
01-500-515-850	TELEPHONE & COMMUNICATIONS P&Z					0	0
01-500-515-851	Mobile Devices P&Z	1,200	1,200			1,200	1,200
01-500-515-852	Telephone & Internet P&Z					0	0
01-500-515-900	PUBLIC RELATIONS P&Z					0	0
01-500-515-938	Other P&Z	5,000	5,000			5,000	5,000
01-500-515-940	Donations P&Z					0	0
01-500-515-945	Grant Award from ESEF Fees P&Z					0	0
		652,460	627,735	0	0	627,735	627,735

Dept 520 Public Safety

Account Id	Account Description	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-500-520-000	POLICE EXPENSES						
01-500-520-100	SALARY & RELATED EMPLOYEE EXPENSE PD						
01-500-520-110	Gross Salaries PD	917,165	1,035,390			1,035,390	1,035,390
01-500-520-160	Bonus PD	3,360	3,637			3,637	3,637
01-500-520-161	Overtime PD	112,050	61,351			61,351	61,351
01-500-520-163	Special Duty Officer Pay PD					-	-
01-500-520-170	Health/Hosp Insurance PD	233,160	220,131			220,131	220,131
01-500-520-171	Dental Insurance PD	13,330	13,799			13,799	13,799
01-500-520-172	Life/Disability Insurance PD	5,985	6,444			6,444	6,444
01-500-520-180	Social Security ER Share PD	64,020	67,491			67,491	67,491
01-500-520-181	Medicare ER Share PD	15,970	15,970			15,970	15,970
01-500-520-182	Employee Retirement ER Share PD	149,255	158,465			158,465	158,465
01-500-520-183	Unemployment Compensation PD	3,850	4,160			4,160	4,160
01-500-520-184	Worker's Compensation Insurance PD	68,105	53,150			53,150	53,150
01-500-520-185	State Employment Training Fund PD	230	230			230	230
01-500-520-200	OTHER EMPLOYEE RELATED EXPENSES PD					-	-
01-500-520-205	Dues & Memberships PD	4,000	4,500			4,500	4,500
01-500-520-210	Education/Meetings/Seminars PD	25,000	28,000			28,000	28,000
01-500-520-215	Mileage/Travel Reimbursement PD	200	200			200	200
01-500-520-300	BUSINESS INSURANCE/BONDS PD					-	-
01-500-520-305	Business Insurance/Bonds PD	50,500	56,783			56,783	56,783
01-500-520-400	PROFESSIONAL SERVICES PD					-	-
01-500-520-410	Consulting Services PD	5,000	5,000			5,000	5,000
01-500-520-415	Legal Services PD	1,000	1,000			1,000	1,000
01-500-520-440	Contracted Labor PD	9,900	9,900			9,900	9,900
01-500-520-460	Other Services PD	26,000	2,500			2,500	2,500
01-500-520-500	CONTRACTED SERVICES PD					-	-
01-500-520-505	Computer Maintenance Contract PD	2,000	2,000			2,000	2,000
01-500-520-510	Copier Maintenance Contract PD	1,500	1,500			1,500	1,500
01-500-520-511	Copier Lease PD	1,500	1,500			1,500	1,500
01-500-520-515	Elevator Maintenance PD	2,500	2,500			2,500	2,500
01-500-520-520	Generator Maintenance Agreement PD	500	500			500	500
01-500-520-525	HVAC Maintenance Agreement PD	900	900			900	900
01-500-520-530	Pest Control PD	350	350			350	350
01-500-520-540	Security Monitoring/Maintenance PD	2,000	2,000			2,000	2,000
01-500-520-545	Software Maint/Subscription Serv PD	8,000	12,000			12,000	12,000
01-500-520-550	Website/Domain Hosting PD	50	50			50	50
01-500-520-560	Sprinkler System Inspections PD	600	600			600	600

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01-500-520-600	SUPPLIES & MAINTENANCE PD					-	-
01-500-520-605	Advertising PD	1,000	1,000			1,000	1,000
01-500-520-610	Office Supplies/Printing/Copies PD	3,000	3,000			3,000	3,000
01-500-520-615	Postage/Shipping PD	1,000	1,000			1,000	1,000
01-500-520-620	Miscellaneous PD					-	-
01-500-520-625	NonCapital Equipment PD	45,000	24,245			24,245	24,245
01-500-520-635	Other Supplies PD	16,500	16,500			16,500	16,500
01-500-520-640	Gas & Deisel PD	32,000	32,000			32,000	32,000
01-500-520-645	Uniforms/Clothing PD	11,000	11,000			11,000	11,000
01-500-520-650	Canine Supplies PD	2,000	2,000			2,000	2,000
01-500-520-655	Ammunition PD	10,000	12,000			12,000	12,000
01-500-520-660	Sussex Cty Revenue Grant Expenses					-	-
01-500-520-700	REPAIRS & MAINTENANCE PD					-	-
01-500-520-705	Cleaning Service PD	7,950	8,200			8,200	8,200
01-500-520-710	Inspections - Building PD	600	600			600	600
01-500-520-715	Repairs to Machinery/Equipment PD	3,000	3,000			3,000	3,000
01-500-520-720	Repairs to Buildings - NonCapital PD	3,000	3,000			3,000	3,000
01-500-520-725	Other Repairs/Maintenance PD		2,500			2,500	2,500
01-500-520-730	Vehicle Repair/Maintenance PD	15,000	30,000			30,000	30,000
01-500-520-800	UTILITIES PD					-	-
01-500-520-805	Electric PD	4,000	4,000			4,000	4,000
01-500-520-815	Propane Gas PD	1,300	500			500	500
01-500-520-820	Sewer PD	2,800	3,000			3,000	3,000
01-500-520-830	Trash/Recycling PD	1,700	2,000			2,000	2,000
01-500-520-835	Water PD	3,500	3,500			3,500	3,500
01-500-520-850	TELEPHONE & COMMUNICATIONS PD					-	-
01-500-520-851	Mobile Devices PD	15,000	15,000			15,000	15,000
01-500-520-852	Telephone & Communications PD	11,400	11,400			11,400	11,400
01-500-520-900	PUBLIC RELATIONS PD					-	-
01-500-520-930	Special Olympics PD					-	-
01-500-520-935	Valor Awards PD					-	-
01-500-520-938	Other PD	3,000	3,000			3,000	3,000
		1,921,730	1,964,446	-	-	1,964,446	1,964,446

Dept 530 Public Works

Account Id	Account Description	FY21 Adopted Budget	Draft 1 as submitted: 02/09/2021	Draft 1 to Draft 2 Revisions:	Draft 2 to Draft 3 Revisions:	Final Totals with Revisions:	FY22 Budgeted to be Introduced
01-500-530-000	PUBLIC WORKS EXPENSES						
01-500-530-100	SALARY & RELATED EMPLOYEE EXPENSES DPW						
01-500-530-110	Gross Salaries DPW	83,025	96,479			96,479	96,479
01-500-530-160	Bonus DPW	560	560			560	560
01-500-530-161	Overtime DPW	5,850	6,793			6,793	6,793
01-500-530-170	Health/Hosp Insurance DPW	22,495	29,062			29,062	29,062
01-500-530-171	Dental Insurance DPW	1,350	1,934			1,934	1,934
01-500-530-172	Life/Disability Insurance DPW	460	921			921	921
01-500-530-180	Social Security ER Share DPW	5,885	6,997			6,997	6,997
01-500-530-181	Medicare ER Share DPW	1,210	1,210			1,210	1,210
01-500-530-182	Employee Retirement ER Share DPW	6,550	7,274			7,274	7,274
01-500-530-183	Unemployment Compensation DPW	595	592			592	592
01-500-530-184	Worker's Compensation Insurance DPW	5,240	4,829			4,829	4,829
01-500-530-185	State Employment Training Fund DPW	35	35			35	35
01-500-530-200	OTHER EMPLOYEE RELATED EXPENSES DPW						
01-500-530-205	Dues & Memberships DPW	500	300			300	300
01-500-530-210	Education/Meetings/Seminars DPW	300	300			300	300
01-500-530-215	Mileage/Travel Reimbursement DPW	200	200			200	200
01-500-530-300	BUSINESS INSURANCE/BONDS DPW						
01-500-530-305	Business Insurance/Bonds DPW	23,595	25,129			25,129	25,129
01-500-530-400	PROFESSIONAL SERVICES DPW						
01-500-530-410	Consulting Services DPW	-	-			-	-
01-500-530-415	Legal Services DPW	-	-			-	-
01-500-530-420	Engineering Services DPW	-	-			-	-
01-500-530-440	Contracted Labor DPW	30,200	24,000			24,000	24,000
01-500-530-460	Other Services DPW	-	-			-	-
01-500-530-500	CONTRACTED SERVICES DPW						
01-500-530-505	Computer Maintenance Contract DPW	300	300			300	300
01-500-530-530	Pest Control DPW	550	550			550	550
01-500-530-535	Rental of Machinery/Equipment DPW	750	750			750	750
01-500-530-555	Building Security Contract DPW	500	500			500	500
01-500-530-600	SUPPLIES & MAINTENANCE DPW						
01-500-530-605	Advertising DPW	500	500			500	500
01-500-530-610	Office Supplies/Printing/Copies DPW	300	300			300	300
01-500-530-615	Mosquito Control Supplies DPW	11,000	10,500			10,500	10,500
01-500-530-625	NonCapital Equipment DPW	5,300	6,000			6,000	6,000
01-500-530-635	Other Supplies DPW	6,000	2,000			2,000	2,000
01-500-530-640	Gas & Deisel DPW	3,500	5,500			5,500	5,500
01-500-530-645	Uniforms/Clothing DPW	1,200	1,200			1,200	1,200

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01-500-530-650	Road and Street Signs DPW	4,500	4,500			4,500	4,500
01-500-530-700	REPAIRS & MAINTENANCE DPW						
01-500-530-705	Cleaning Service DPW	-				-	-
01-500-530-710	Inspections - Building DPW	-				-	-
01-500-530-715	Repairs to Machinery/Equipment DPW	2,200	1,700			1,700	1,700
01-500-530-720	Repairs to Buildings - NonCapital DPW	1,000	1,000			1,000	1,000
01-500-530-725	Other Repairs/Maintenance DPW					-	-
01-500-530-730	Vehicle Repair/Maintenance DPW	2,000	3,000			3,000	3,000
01-500-530-733	Sidewalk Repairs DPW	150,000	150,000			150,000	150,000
01-500-530-735	Drainage Repair/Maintenance DPW	40,250	60,000			60,000	60,000
01-500-530-740	Street Maintenance DPW	1,000	55,000			55,000	55,000
01-500-530-7XX	Street Maintenance DPW - Storm Response		25,000			25,000	25,000
01-500-530-745	Street Repair & Replacement DPW	416,345	416,180			416,180	416,180
01-500-530-750	Park Expense DPW	20,000	26,500			26,500	26,500
01-500-530-800	UTILITIES DPW						
01-500-530-805	Electric DPW	2,500	3,000			3,000	3,000
01-500-530-815	Propane Gas DPW	1,500	500			500	500
01-500-530-820	Sewer DPW	1,000	1,000			1,000	1,000
01-500-530-830	Trash/Recycling DPW	4,000	4,000			4,000	4,000
01-500-530-835	Water DPW	1,600	2,000			2,000	2,000
01-500-530-845	Street Lights DPW	90,000	90,000			90,000	90,000
01-500-530-850	TELEPHONE & COMMUNICATIONS DPW						
01-500-530-851	Mobile Devices DPW	1,200	1,200			1,200	1,200
01-500-530-852	Telephone & Communications DPW	2,000	2,000			2,000	2,000
01-500-530-900	PUBLIC RELATIONS DPW						
01-500-530-938	Other DPW	500	500			500	500
		959,545	1,081,795			1,081,795	1,081,795

Town of Ocean View

2021 - 2022



Section Four: Trust Fund Detail

Street Repair and Replacement Trust

Capital Replacement Trust

Emergency Repair Trust

Draft One: February 9, 2021

FY22 Budget - Recap of the Trust Fund Accounts

RECAP below is for the 10-year period ending April 30, 2029

Balances shown are as of the end of each Fiscal Year

Fiscal Year	SRRTF	CRTF	ERTF	Projected Totals
FY20	2,493,155	1,143,385	848,706	4,485,246
FY21	2,153,758	926,126	912,600	3,992,484
FY22	1,427,630	941,677	972,007	3,341,314
FY23	895,206	964,813	972,979	2,832,997
FY24	477,631	1,011,543	973,952	2,463,126
FY25	179,024	1,029,281	974,926	2,183,231
FY26	(238,091)	1,091,527	975,901	1,829,338
FY27	(61,591)	1,179,573	976,877	2,094,860
FY28	665,909	1,128,318	977,854	2,772,081
FY29	1,394,075	1,154,666	978,832	3,527,573
FY30	1,394,803	1,149,753	979,811	3,524,367

Actual Balances as of 04/30/2020

Legend

SRRTF	Street Repair and Replacement Trust Fund (reflects projects planned)
CRTF	Capital Replacement Trust Fund (Reflects the 2019 Reserve Study amended)
ERTF	Emergency Reserve Trust Fund (20% of Annual Operation Budget)

FY22 Budget - Analysis of Street Repair & Replacement Trust Fund (SRRTF)

Balance in SRRTF at April 30, 2020		
Total Restricted for the SRRTF - see pg. 28 audited financial statements	\$	2,367,249
Add balance in MSA money market account at Fulton Bank		125,906
Total restricted at beginning of FY21 for street projects =		\$ 2,493,155

	Projected Additions			Projected Expenditures			Balance at end of Fiscal Year	
	MSA Grant Receipts	Transfer Tax Deposits		Interest Income	Street Maintenance Costs	Sidewalk Connectivity Costs		Drainage Project Costs
		Monthly Collections	"Excess" Collections					
	(a)	(b)	(c)	(d)	(e)		\$ 2,493,155	
FY21	115,000	312,500	718,205	2,493	(416,345)	(594,000)	\$ (477,250)	2,153,758
FY22	115,000	312,500	722,755	2,154	(416,180)	(519,100)	(943,257)	1,427,630
FY23	115,000	250,000	625,000	1,428	(690,732)	(569,120)	(264,000)	895,206
FY24	115,000	225,000	562,500	895	(608,470)	(712,500)		477,631
FY25	115,000	200,000	500,000	478	(499,084)	(615,000)	-	179,024
FY26	115,000	175,000	437,500	179	(449,539)	(695,255)		(238,091)
FY27	115,000	175,000	437,500	-	-	(551,000)		(61,591)
FY28	115,000	175,000	437,500	-	-	-		665,909
FY29	115,000	175,000	437,500	666	-	-		1,394,075
FY30	115,000	175,000	437,500	1,394	-	-		1,394,803
<i>Proof</i>	<i>1,150,000</i>	<i>2,175,000</i>	<i>5,315,960</i>	<i>9,686</i>	<i>(3,080,350)</i>	<i>(4,255,975)</i>	<i>(1,684,507)</i>	<i>7,175,071</i>

As of 01/31/2021, the Trust has \$3,002,728 with \$883,525 available for use in Fulton Government Interest Money Market, \$233,835 available for use in the Municipal Street Aid account, also a Fulton Government Interest Money Market, and \$1,885,368 invested with Fulton Cash Reserve Investment Management (CRIM).

Notes

Deposits are made each month to the SRRTF based on the level of Transfer Taxes collected. Ord. No. 303 (adopted May 14, 2013) provides the 25% of total transfer taxes collected are to be used to fund the SRRTF. These annual deposits are shown on page 5 of the Operating

(a) Budget Model.

During the preparation of the FY17 & FY18 Budget, Town Council confirmed that the Town should continue to reduce the amount of Transfer Tax collections applied to operations to (i) accumulate additional funds for infrastructure projects and (ii) gradually wean the Town

(b) from the use of this tax for operations.

Beginning with FY19 Town Council confirmed that the Town remove all reliance on Transfer Tax collections in order to build necessary reserves while the revenue stream is still strong, with the expectation that in the foreseeable future the Town will see a steep decline in these funds.

(c) Interest income is projected based on the beginning of the fiscal year balance.

The current interest rate estimate is -

0.10%

(d) Projected expenditures are based on the following studies completed by Kercher Engineering ("KEI"):

FY19 Pavement Management Study provided by KEI on February 14, 2019

(e) Engineer's costs for construction project management (design, bidding process, construction inspections, etc.) were provided by Kercher Engineering ("KEI").

FY22 Budget - Analysis of Capital Replacement Trust Fund (CRTF)

Balance in CRTF at April 30, 2020

Total Restricted for the CRTF - see pg. 28 audited financial statements = \$ 1,143,385

	Deposits from Transfer Tax Receipts	Projected Interest Income	Projected Capital Repairs Current Yr \$\$	Balance at end of Fiscal Year
	(a)	(b)	(c) (d)	
FY20				\$ 1,143,385
FY21	156,250	572	(374,081)	926,126
FY22	156,250	463	(141,162)	941,677
FY23	125,000	471	(102,335)	964,813
FY24	112,500	482	(66,252)	1,011,543
FY25	100,000	506	(82,768)	1,029,281
FY26	87,500	515	(25,768)	1,091,527
FY27	87,500	546	-	1,179,573
FY28	87,500	590	(139,345)	1,128,318
FY29	87,500	564	(61,716)	1,154,666
FY30	87,500	577	(66,642)	1,149,753
<i>Proof</i>	<i>1,087,500</i>	<i>5,285</i>	<i>(1,060,069)</i>	<i>1,176,101</i>

The FY21 Projected Capital Repairs includes the remaining FY20 obligation of \$165,281 and the FY21 obligation of \$208,800.

As of 01/31/2021, the Trust has \$936,036 with \$600,097 available for use in WSFS Business Money Market and 335,939 invested with WSFS in the form of a 12-month, .4% CD that will come due on 8/28/2021.

Notes

(a) Deposits are made each month to the CRTF based on the level of transfer taxes collected. Ordinance No. 304 adopted effective May 14, 2013, provides that 12.5% of total transfer tax collections are to be used to fund the CRTF. These annual deposits are projected at pg. 5 of the Operating Budget Model.

(b) Interest income is projected based on the beginning of the fiscal year balance.

The current interest rate estimate is -

0.05%

(c) Projected Capital Expenditures are based on the April 5, 2019, review of the Town's capital assets titled "Reserve Study" prepared by Bob Wheatley of The Whayland Group, LLC. The expenditures projected by Mr. Wheatley in this study were inflated at the rate of 3% per year.

It should be noted that the timing of certain projects included in the approved study have been adjusted. Some projects have been accelerated, while others have been delayed because repair and/or replacement is not deemed necessary as of the current budget year. Due to the shifting of certain projects, FY22-26 are based on the capital budget under review.

(d) Note that effective with the FY19 budget, the expenditure of CRTF fund changed from being limited to those cases when the repair or replacement cost exceeds \$1,500 to costs exceeding \$2,500.

FY22 Budget - Analysis of Emergency Reserve Trust Fund (ERTF)

Balance in ERTF at April 30, 2020

Total Restricted for the ERTF - see pg. 28 audited financial statements = \$ 848,706

	Deposits from Transfer Tax Receipts	Projected Interest Income	Budgeted Expenditures	Balance at end of Fiscal Year	Budgeted or Proposed Operating Expenses	Required 20% of budgeted or Proposed Expenses
	(a)	(b)		(c)	(d)	(e)
FY20	-	-	-	\$ 848,706	4,198,116	839,623
FY21	63,045	849	-	912,600	4,611,420	922,284
FY22	58,495	913	-	972,007	4,860,039	972,008
FY23		972	-	972,979	4,875,666	975,133
FY24		973	-	973,952	4,871,722	974,344
FY25		974	-	974,926	4,812,714	962,543
FY26	-	975	-	975,901	4,818,394	963,679
FY27		976	-	976,877	-	-
FY28		977	-	977,854	-	-
FY29		978	-	978,832	-	-
FY30		979	-	979,811	-	-
<i>Proof</i>	<i>121,540</i>	<i>9,565</i>	<i>-</i>	<i>979,811</i>		

The Emergency Reserve Trust is funded at just under 20% of the FY21 Operating Budget due to the drop in interest rates over the past 12 months.

As of 01/31/2021, the Trust has \$912,349 with \$605,152 available for use in Fulton Bank Government Interest Money Market and \$307,197 invested with Raymond James Financial Services. Funds above \$250,000 will be transferred to Raymond James for investing according to the Town's Investment policy once any FY2021 needs, if any, are determined.

Notes

(a) The ERTF was established in 2007 by Ordinance No. 212. When the Street Repair & Replacement Trust Fund was established in 2009, that ordinance provided that future deposits from Transfer Tax collections should be used to "fund" the SRRTF instead of the ERTF. The amount reflected in FY19 was adopted with the annual budget and may be revised with the Amended budget at the April 9th Town Council meeting.

(b) Interest income is projected based on the beginning of the fiscal year balance.

The current interest rate estimate is -

0.1000%

(c) Note that Town Code Sec. 14-3 D "Method of Funding" (Ord. No 278 adopted on 05/17/11) provides that the ERTF shall be funded by "appropriations from the annual operating budget to maintain the ERTF at \$275,000".

Ordinance No. 339 adopted on 5/9/17 revises the balance to be maintained to 20% of the current operating budget and shall be funded through excess transfer tax revenues, with FY22 being when the balance must be met and maintained.

(d) Columns (d) and (e) represent the budgeted amount whether adopted or proposed in the fiscal year draft of the Operating Budget and the required balance to maintained for each fiscal year.

Town of Ocean View

2021 - 2022



Section Five: Water System Operating Budget

Draft One: February 9, 2021

Town of Ocean View Water System

FY22 Budget

Draft 1: February 09, 2021

Proprietary Fund - Water System - Budget Ordinance Format

Water System Revenue	\$ 576,962
Water System Operating Costs	<u>\$ 305,823</u>
Excess Revenues over Operating Costs	\$ 271,139
*Debt Service - General Obligation Bonds	<u>\$ 235,235</u>
Anticipated Budget Surplus (Deficit)	<u><u>\$ 35,904</u></u>

Draft #1 to Draft #2 Revisions

23-Feb

1

2

3

4

5

Town of Ocean View Water System

FY22

Draft 1: February 09, 2021

Projected Revenue

Quarterly Facilities Charges:

Improved - metered lots

5/8 " meters

1 " meters

1 1/2 " meters

2 " meters

Unimproved lots

Quarterly Water Facilities Charges

6" fire service lines

Quarterly Facilities Charges

	Rate (a)	# of accts (b)	Total
5/8 " meters	\$ 107.66	770	\$ 82,898
1 " meters	172.78	4	691
1 1/2 " meters	303.00	2	606
2 " meters	463.26	7	3,243
<u>Unimproved lots</u>	97.66	141	13,770
Quarterly Water Facilities Charges		924	101,208
<u>6" fire service lines</u>	\$ 1,600.00	2	3,200
Total Per Quarter			\$ 104,408

Annualized Facilities Charges

Estimated water charge

Other revenue:

Interest

Permits, Connections, Inspections

Miscellaneous income

Total Projected Revenue

(c) Annual	\$ 417,633
(d)	\$ 147,000
Interest	1,200
Permits, Connections, Inspections	10,625
Miscellaneous income	500
Total Projected Revenue	\$ 576,958

Notes:

- (a)** The quarterly billing rates were established by Ord. No. 249 and 255 dated May 12, 2009 and September 8, 2009, respectively. At this time, there is no rate increase proposed for FY22.
- (b)** The "# of accts" is based on a January 26, 2021 report from TUI/Middlesex that shows the number of accounts being billed for each account type and meter size.
- (c)** Annualized Facilities charges (\$104,408 X 4 quarters).
- (d)** Estimated water charge is a pass-through of the bulk water purchases.

Note regarding revenue items that are not included in these projections

Revenue and Cost projections do not include items that are a "wash" from a revenue and cost standpoint that do not necessarily occur on an annual basis - e.g. new installations, utility permits & inspection fees for new connections, and additional services such as temporary shut off/turn on, check of meter for accuracy, etc.

Town of Ocean View Water System

FY22

Draft 1: February 09, 2021

Projected Costs (includes debt service)

	<u>Annual Projection</u>
Debt service - based on Maturity & Debt Service Schedule -	\$ 235,233
Additional Debt Service Payment	\$ -
Balance due on notes (<i>as of refinance August 2018</i>)= \$ 4,160 million	\$ 235,233
Final payment due September 2047	
Operating Costs:	
(a) Personnel - Projected Town staff time spent on water matters (Town Manager, P&Z staff, Finance Director, Accountant, Office Coordinator and DPW crew)	<u>33,543</u>
<u>Other Operating Costs</u>	
(b) TUI annual operation and maintenance - rate from Water Service Agreement	34,068
(c) TUI meter reading charges - rate from Water Service Agreement	32,100
Bulk Water Purchase	147,000
Miss Utility marking charges - based on recent history and trends	0
Advertising - to meet legal and regulatory requirements	950
Annual water sampling and quality report - regulatory requirement	750
Annual audit - separate financial statements required for Proprietary Fund	2,500
Bank Fees/Office	1,000
Dues - Delaware Rural Water Association	250
Insurance, Business	3,360
Maintenance and service calls - billed by White Marsh Hourly rate = \$ 88.57	12,800
Professional services - Legal & Engineering, Other	9,500
Repairs & Upgrades - Hydrant "barrel extensions" & Utility Locator	0
Reserve for Repairs	<u>28,000</u>
Subtotal other operating costs	<u>272,278</u>
Total Operating Costs	<u>305,821</u>
Total Projected Costs	<u><u>\$ 541,054</u></u>

Notes:

- (a)** Projected personnel costs are based on FY22 proposed salaries.
- (b)** Includes on going services such as water testing, hydrant maintenance, flushing of mains, meter inspections, valve "exercising", etc.
- (c)** Note that the current Water Service Agreement - Amendment #2 - was effective April 10, 2018. This amendment will expire on April 30, 2023. FY22 is year 4 of the agreement.

Note regarding revenue items that are not included in these projections

Revenue and Cost projections do not include items that are a "wash" from a revenue and cost standpoint that do not necessarily occur on an annual basis - e.g. new installations, utility permits & inspection fees for new connections, and additional services such as temporary shut off/turn on, check of meter for accuracy, etc.

Town of Ocean View

2021 - 2022

Appendix A: Emerging Projects Fund Detail

Draft One: February 9, 2021

EMERGING PROJECTS FUND**SEED FUNDED BY:** UNDESIGNATED FUNDS FROM THE FORMER TRANSFER TAX MONEY
\$369,188 MKT. FUND (PRIOR TO FY2019) THAT REMAINS AVAILABLE**PROJECTS BEING MASSAGED CURRENTLY:****Tentative Earmarks for FY22**

SUMMER WEEKENDS SHUTTLE FOR RESIDENTS	\$ 45,000.00
FRI, SAT, SUN 8 AM TO 8 PM	
DELDOT EXCESS PARCELS - ATLANTIC AVE (4)	\$ 10,000.00
NEEDED FOR ABOVE/FUTURE TRANSIT CONSIDERATIONS	
CANAL PARK & OVERLOOK	\$ 50,000.00
W/FLOODING IMPROVEMENTS	
POSSIBLE DNREC/OTHER PARTNERSHIPS	
SUSSEX CO SPECIAL OLYMPICS BOCCE COURTS	\$ 15,000.00
HOME COURTS FOR TEAM BUT OPEN TO PUBLIC OTHERWISE	
PARKING LOT LEASE/IMPROVEMENTS	\$ 9,800.00
EXCESS PARKING FOR JOHN WEST PARK	
THE MARKETPLACE AT TOWN ROAD	\$ 29,170.00
PARTNERSHIP WITH EXISTING BUSINESSES TO IMPROVE ROAD IN ADVANCE TO TOWN ACCEPTING RESPONSIBILITY TOTAL EST. \$350,000	
OCEAN VIEW ART LOOP EVENT	\$ 8,000.00
PARTNERSHIP WITH EXISTING ARTS RELATED BUSINESSES WEEKEND EVENT	
TOTAL	\$ 166,970.00

All use of Emerging Projects Funds would require advance Council approval.

EMERGING PROJECTS FUND SUMMER WEEKEND SHUTTLE FOR RESIDENTS

DART ADVISED IN DEC 2020 THAT THEY HAVE A SHUTTLE BUS WE CAN USE FOR A PILOT

THEY WILL LEASE TO US FOR \$1.00 A YEAR

FRI, SAT & SUN 8 AM TO 8 PM

ESTIMATES OF COSTS TO RUN FOR EARMARK AS OF JAN 2021

	COST EST.
BUS LEASE	\$1.00
DRIVERS (4) @ \$25/HR. FOR 19 WEEKS 36 HRS WK	
19 weeks x 36hrs week x \$25/hr.	\$17,100
MISC. PERSONNEL COSTS	\$2,000
UNIFORM SHIRTS/WIND BREAKER	\$500
FUEL	\$5,000
ADVERTISEMENT	\$500
BUS MARKING	\$1,500
OTHER MISC.	\$ 5,000.00
STONE PLACEMENT AT EXCESS PARCELS	\$ 13,399.00
	\$45,000.00

EMERGING PROJECTS FUND

DELDOT EXCESS PARCELS - ATLANTIC AVE (4)

WORKING WITH DELDOT ON THE PROCESS TO OBTAIN 4 PARCELS IDENTIFIED IN OUR RECENT WORKSHOP
PARCELS ARE AT THE CORNER OF ATLANTIC AND WOODLAND AND ATLANTIC AND WEST
THEY WERE ALREADY PAID FOR AS PART OF THE RTE 26 PROJECT

THEY ARE NECESSARY TO PROVIDE THE PILOT OPPORTUNITY FOR THE SUMMER WEEKEND SHUTTLE
PROJECT (ALSO AN EMERGING PROJECT)

PLACEHOLDER FUNDS	\$10,000
TRANSFER COSTS	
SIGNAGE ETC.	

EMERGING PROJECTS FUND

CANAL PARK & OVERLOOK

EXPLORING OPPORTUNITY FOR A NEW TOWN PARK
IN VACINITY OF TOWN MAINTAINED ROAD THAT EXPERIENCES FLOODING
POSSIBLE PARTNERSHIP WITH DNREC AND OTHERS

PLACEHOLDER FUNDS

\$50,000

DESIGN FOR FLOODING FIX
SURVEY WORK
OTHER

EMERGING PROJECTS FUND

SUSSEX CO SPECIAL OLYMPICS BOCCE COURTS

SUSSEX CO. SPECIAL OLYMPICS BOCCE TEAM DOES NOT HAVE A HOME COURT
THEY HAVE PRACTICED IN OUR HALLWAY IN THE PAST
THE TOWN - WITH THE POLICE DEPT TAKING THE LEAD IS INTERESTED IN PARTNERING
WITH SPECIAL OLYMPICS DE TO PROVIDE THEM A HOME COURT
A LOCATION HAS BEEN IDENTIFIED AT JOHN WEST PARK
COURTS WOULD BE OPEN TO THE PUBLIC WHEN NOT IN USE BY THE TEAM
TOWN COULD RUN TOURNAMENTS
OUTREACH TO A LOCAL BUILDER - NATELLI COMMUNITIES FOR GUIDANCE IN
CONSTRUCTING BOCCE COURTS WAS MADE
NATELLI LEADERSHIP IS INTERESTED IN ASSISTING AND HAS SURVEYED AND
DESIGNED THE COURTS FOR PLACEMENT AT JOHN WEST PARK
THEY MAY ALSO ASSIST WITH COSTRUCTION
THE OCEAN VIEW POLICE WILL ASSIST WITH CONSTRUCTION AND WE WILL
INITIATE FUNDRAISING AS NECESSARY

COST EST \$35,000

TOWN SHARE

\$15,000

EMERGING PROJECTS FUND	PARKING LOT LEASE/IMPROVEMENTS
<p>NEGOTIATE USE OF PRIVATE PROPERTY FOR A MULTI YEAR LEASE TO PROVIDE ADDITIONAL PARKING FOR JOHN WEST PARK - OFF OF CENTRAL AVE SOME IMPROVEMENT AND SIGNAGE WOULD BE REQUIRED</p>	
PLACEHOLDER FUNDS	\$9,800
<p>SUCCESS AT THIS WOULD OPEN THE OPPORTUNITY FOR CONSIDERATION IN FUTURE YEARS TO DEVELOP SEVERAL PICKLE BALL COURTS - EST \$38,000 ALL IN PER NATELLI CONSTRUCTION</p>	

EMERGING PROJECTS FUND

THE MARKETPLACE AT TOWN ROAD

TOWN ROAD OWNERSHIP IS IN LIMBO
FLOODING IS IMPACTING BUSINESSES
FLOODING LIKELY IMPACTING TYPES OF BUSINESSES THAT LOCATE THERE
RECORDS SHOW THE TOWN INTENDED TO TAKE THE STREET OVER AND THERE WAS AT LEAST ONE
EARLY TOWN ENGINEER REPORT RECOMMENDING TO DO SO
RECORDS ALSO SHOW THAT DIDN'T HAPPEN AND YRS LATER THERE WAS A SUBSEQUENT REC
TO NOT TAKE THE STREET OVER
STREET APPEARS TO STILL BE OWNED BY THE ORIGINAL DEVELOPER OF OCEAN VIEW CENTRE
RAK ASSOC - TITLE SEARCH UNDERWAY
IDEA - HAVE THE ROADWAY IMPROVED TO LEVEL THAT IT WOULD QUALIFY FOR THE TOWN TO TAKE IT OVER
ESTIMATED AT \$350,000
SHARE COST TO IMPROVE WITH ALL PROPERTY OWNERS USING ROAD AS ACCESS TO THEIR
PROPERTY INCLUDING THE STATE PARK - ASSAWOMAN TRAIL HEAD IS HERE
SPLIT 12 WAYS - WE EACH PAY \$29,170
Town could fund the improvements with agreement to share in the cost by other 11 owners
Might allow them to pay over two years with full payment due if property sells.
THIS IS AN ECONOMIC DEVELOPMENT PROJECT
Full estimate \$350,000 Final Town costs - \$29,170 plus all future maintenance and responsibility

EMERGING PROJECTS FUND

OCEAN VIEW ART LOOP

INTENT IS TO ENGAGE THE NUMEROUS "ARTS" FOCUSED ESTABLISHMENTS TO DEVELOP A WEEKEND PROGRAMMING AND EVENTS MEANT TO BRING PEOPLE TO OCEAN VIEW AND OUR BUSINESSES AND BEGIN THE PROCESS OF ALIGNING OCEAN VIEW WITH THE "ARTS"

GOAL WOULD BE TO HIT AN OFF-SEASON WEEKEND PERFECT FOR LADIES WEEKENDS - SPECIAL RESTAURANT ENGAGEMENT AS WELL MAYBE "ART" ENTERTAINMENT, ETC.

POSSIBLY SHUTTLES RUNNING PARTICIPANTS BETWEEN LOCATIONS

PLACEHOLDER FUNDS

COST EST.
\$8,000