



## JOHN WEST PARK RENTAL APPLICATION

TOWN OF OCEAN VIEW, DELAWARE

Administrative Offices

201 Central Avenue—2nd Floor

Ocean View, DE 19970

P: 302-539-9797 x110 E: [smiller@oceanviewde.gov](mailto:smiller@oceanviewde.gov)

NAME OF GROUP: \_\_\_\_\_ TYPE OF FUNCTION: \_\_\_\_\_

Reservation Date Requested: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: From: \_\_\_\_\_ To: \_\_\_\_\_

We will need the following:

Pavilion w/Picnic Tables \_\_\_\_\_ Grills \_\_\_\_\_ Gazebo \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMERGENCY CONTACT NAME: \_\_\_\_\_ CELL # \_\_\_\_\_

Thank you for your interest in the JOHN WEST PARK. We are very fortunate to have such a lovely area for all to enjoy in Ocean View. To maintain our park, we have had to create certain guidelines and rules that must be followed to assure a fun and safe time for all.

- Do not attach nails, tacks, staples, etc. to any of the Town's structures.
- Remove all trash after event that does not fit easily in our receptacles.
- Pets are only allowed in the designated walking path.
- Metal detectors are not permitted.
- NO alcoholic beverages.
- NO open fires except for when using our grills.
- Foul language may result in ending your rental upon complaint.
- NO blow-up equipment such as moon bounces.
- Park only in designated spots.
- NO Smoking!

### **THE TOWN IS HELD HARMLESS FOR YOUR USE OF THE FACILITY AND ITS AMENITIES**

*I have read and agree to the rules and regulations for the use of the JOHN WEST PARK:*

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

#### TOWN USE ONLY

Request Approved By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Reservation Fee: waived / \$50 / \$100 Payment Type: check / money order / cash Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Received by \_\_\_\_\_

Deposit \$50: Payment Type: check / money order / cash Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Received by \_\_\_\_\_

Deposit Return Date: \_\_\_\_/\_\_\_\_/\_\_\_\_