Town of Ocean View Delaware

November 4, 2026

TO: Honorable Mayor and Council

FROM: Matt Martin Facility Operations Manager, Public Works

SUBJECT: Monthly update for Dept. of Public Works as of November 4, 2026

32 WEST COMMUNITY CENTER & JOHN WEST PARK

- Conducted daily facility inspections, including trash removal and restroom supply checks.
- Performed playground inspections and logged findings on the IPAD every Monday and Friday
- Set up for weekly meetings and rentals in the Town Hall.
- Jake Perkins with Local Tree Experts cut down a failing oak tree in the park.
- Public Works assisted with the Cops and Goblins Event.
- A new shed was delivered to the parking lot on Oakwood Ave. This will help with holiday decoration storage and other park event needs.
- Attended a meeting with Carol Houck and Alyssa Weaver, the Events Manager for Fire and Ice.
- Had several meetings with Carol and Brian Lewis with Cunningham Recreation about our new Playground design and installation.
- Carol and I met Lisa Daddona, an Arborist with AC Plant and Turf to discuss the future care and maintenance of our existing trees, as well as what steps will be needed to care for them during the construction of our new playground.
- Preparing for Old Town Market and Tree Lighting.
- Holiday lights and garland have been put up at the park.

201 CENTRAL AVENUE

- Charles Fisher and Dave Kittell keep the inside of the building clean and maintained.
- Greg and Dave replaced several ceiling tiles throughout the building.
- Fall cleanup and trimming in the landscape beds continued.
- Holiday Décor has been hung at the Town Hall

FIELD WORK

- Public Works team has been busy cleaning up roadways and picking up trash.
- Cut back vegetation around several street signs, roadways and sidewalks.
- Replace damaged signs throughout the town.
- Power washed parts of the sidewalk in Savannahs Landing
- Installed Sod in Hunters Run where a large Pear tree was removed. Also installed sod in Avon Park where contractors disturbed the existing turf.

222 MAINTENANCE WAY

- Preventative maintenance and organizing.
- Advantech installed door readers on all our exterior doors.
- JC Dorey performed Oil Changes to several of our Vehicles.