MINUTES of the REGULAR
TOWN COUNCIL MEETING
ZOOM TELECONFERENCE
July 13, 2021 @ 7:00PM

1. **CALL TO ORDER**

Mayor Reddington called the meeting to order at 7:00 p.m. with the **Pledge of Allegiance.** *Present*: Council Members Tom Maly, Frank Twardzik, Don Walsh, and Bruce White. Town Manager Carol Houck, Finance Director Dawn Parks, Police Chief Ken McLaughlin, Planning, Zoning & Development Director Ken Cimino, Town Solicitor Dennis Schrader, and Town Clerk Donna Schwartz were also present. Russ Carter was present to run the ZOOM Meeting.

2. **PUBLIC HEARING**

A. Second Reading and Possible Adoption of an Ordinance Amending Section 140-49 of the Ocean View Land Use and Development Code to Reduce the Minimum Required Area for Commercial Uses to 25% of the Net Tract Area in MXPC Districts

Mr. Schrader explained the text change to the ordinance, saying this change reduces the commercial area to 25% from 40% in all MXPC districts. The Planning and Zoning Commission reviewed and recommended this ordinance change. There were no public comments.

A motion was made by Council Member Twardzik, seconded by Council Member Walsh, to approve the text change in the ordinance. The motion carried unanimously 5/0.

B. First Reading and Possible Adoption of an Ordinance amending and restating the Town of Ocean View Annual Operating Budget for Fiscal Year ending April 30, 2021.

Mrs. Parks explained some of the COVID related items on her list. There were no public comments.

A motion was made by Council Member Maly, seconded by Council Member White, to adopt the ordinance. The motion carried unanimously 5/0.

C. First Reading and Possible Adoption of an Ordinance amending and restating the Town of Ocean View Capital Expenditure Budget for Fiscal Year ending April 30, 2021 - 2025.

There were no public comments.

A motion was made by Council Member Maly, seconded by Council Member Walsh, to adopt the ordinance. The motion carried unanimously 5/0.

3. **ADOPTION of Agenda**

A motion was made by Council Member Twardzik, seconded by Council Member Walsh, to adopt the agenda as presented. The motion carried unanimously 5/0.

4. **APPROVAL of the Town Council Minutes**
A motion was made by Council Member Walsh, seconded by Council Member White, to approve the minutes of the Regular Meeting held on June 8, 2021. The motion carried unanimously 5/0.

5. **COMMUNICATIONS AND PRESENTATIONS** – Gregory Hocker, Fire Chief, was present to discuss raising money to renovate the firehouse. He estimates they will need $2,000,000. Mr. Hocker explained that the Route 26 station is very congested. It was designed with only one shower and no living quarters. They currently have both male and female fire personnel. He told the Council any help they can give would be appreciated. Council Member White questioned whether we could use some of the ARPA funding to support the fire department. Mrs. Houck stated that she felt the fire company request was a worthy cause. Mayor Reddington said that the town manager would investigate the matter and an answer would be forthcoming in future months.

6. **REPORTS**

   A. **Financial (Dawn Parks)**
   Report received and filed.
   B. **Public Safety (Chief McLaughlin)**
   Report received and filed.
   C. **Planning, Zoning and Development (Ken Cimino)**
   Report received and filed.
   D. **Town Manager (Carol Houck)**
   Report received and filed.
   E. **Town Council**.

7. **CITIZEN'S PRIVILEGE ON AGENDA ITEMS** - None

8. **NEW BUSINESS**
   A. **Introduction of Ordinance(s)**

   B. **Discussion, Consideration, and Possible Voting on a recommendation to implement a Budget Solution Module.**
   Mrs. Parks explained the need for a Budget Solution Module. She said what they currently use is labor intensive and allows for errors. Mrs. Parks stated that the process could be streamlined with the use of Clear Gov Budget Suite, which is the program she recommends. The cost is $10,650 for the first year; $12,450 for the second year.

   A motion was made by Council Member Maly, seconded by Council Member Walsh, to approve the purchase of the budget building and reporting software. The motion carried unanimously 5/0.

   C. **Discussion, Consideration, and Possible Voting on a contract OVPZ & D22-06 Country Village Advanced Clearing.**

Mr. Cimino reported that only one sealed bid was received and said it was from Sussex Tree for $10,500. Mayor Reddington inquired as to how many trees needed removing. Mr. Cimino replied about 19 large trees and 6 smaller ones.

A motion was made by Council Member White, seconded by Council Member Maly, to approve the bid award to Sussex Tree Co. The motion carried unanimously 5/0.

9. **CITIZEN'S PRIVILEGE** – none

10. **ADJOURNMENT**

A motion was made by Council Member Walsh, seconded by Council Member Maly, to adjourn the meeting at 8:16pm. The motion carried unanimously 5/0.

Respectfully submitted,
Donna M. Schwartz, CMC
Town Clerk