MINUTES of the REGULAR
TOWN COUNCIL MEETING
32 WEST AVENUE
July 11, 2023 @ 3:00PM

1. **CALL TO ORDER**
   Mayor Reddington called the meeting to order at 3:00 p.m. with the **Pledge of Allegiance.** *Present*: Council Members Colleen Twardzik, Don Walsh, Jay Tyminski, and Steve Cobb, Police Chief Ken McLaughlin, Finance Director Dawn Parks, Planning, Zoning & Development Director Ken Cimino, Town Manager Carol Houck, Town Solicitor Veronica Faust, and Town Clerk Donna Schwartz were also present.

2. **PUBLIC HEARING**
   Mayor Reddington read a statement regarding the following ordinances, explaining the need to restate the previous budget year FY23. There were no comments from Council or the public.
   - **A. Discussion, Consideration and Possible Voting on an Ordinance to Restate the FY23 Annual Operating Budget.**
     A motion was made by Council Member Cobb, seconded by Council Member Walsh, to approve the ordinance as presented. The motion was carried unanimously 5/0.
   - **B. Discussion, Consideration and Possible Voting on an Ordinance to Restate the FY23-27 Capital Improvements Budget.**
     A motion was made by Council Member Twardzik, seconded by Council Member Walsh, to approve the ordinance as presented. The motion was carried unanimously 5/0.

3. **ADOPTION of Agenda**
   A motion was made by Council Member Walsh, seconded by Council Member Cobb, to adopt the agenda as presented. The motion was carried unanimously 5/0.

4. **APPROVAL of the Town Council Minutes**
   A motion was made by Council Member Tyminski, seconded by Council Member Twardzik, to approve the minutes of the Regular Meeting held on June 13, 2023. The motion was carried unanimously 5/0.

5. **COMMUNICATIONS AND PRESENTATIONS** - None

6. **REPORTS**
   - **A. Financial (Dawn Parks)**
     Report received and filed.
   - **B. Public Safety (Chief McLaughlin)**
     Report received and filed.
   - **C. Planning, Zoning and Development (Ken Cimino)**
     Report received and filed.
   - **D. Town Manager (Carol Houck)**

Report received and filed.

E. Public Works (Carol Houck)
Report received and filed.

F. MVFC Report (Mayor Reddington)
Report received and filed.

7. <u>CITIZEN'S PRIVILEGE ON AGENDA ITEMS</u> - None

8. <u>NEW BUSINESS</u>

A. Introduction of Ordinance(s)

1. Council Member Cobb introduced an ordinance to amend the town code relating to use regulations as set out in Chapter 140, Land Use and Development.
2. Council Member Tyminski introduced an ordinance to amend the town code relating to licenses as set out in Chapter 93.
3. Council Member Walsh introduced an ordinance amending the town code relating to property maintenance as set out in Chapter 169.

B. Discussion, Consideration, and Possible Voting on a Recommended Funding Increase and Approval of a Contract to Complete ADA Requirements at 201 Central Avenue. (Cimino)

Mr. Cimino noted that they received two bids one from Adel and one from George and Lynch. He recommended we accept the bid from Adel Construction.

A motion was made by Council Member Cobb, seconded by Council Member Tyminski, to approve a funding increase of $6,000 to Mott McDonald. The motion was carried unanimously 5/0.

A motion was made by Council Member Cobb, seconded by Council Member Tyminski, to approve the contract to Adel Construction for $60,000 for completion of ADA requirements at 201 Central Avenue. The motion was carried unanimously 5/0.

C. Discussion, Consideration, and Possible Voting on a Recommended Funding Increase and Approval of OVPZ&D 23-08 Lord Baltimore Footbridge. (Cimino)

Mr. Cimino reported that he received two bids, one from George & Lynch Inc, and from Adel Construction. The amount includes an overage amount for Mott McDonald.

A motion was made by Council Member Twardzik, seconded by Council Member Walsh, to approve the request for additional funding of $35,000 as stated and to award George & Lynch Inc the project for $124,839. The motion was carried unanimously 5/0.

D. Discussion, Consideration, and Possible Voting on a Recommendation Approval for Additional Funding for DelDOT TAP Grant Coordination for Woodland/Daisey Project OVPZ&D 23-04. (Cimino)

A motion was made by Council Member Cobb, seconded by Council Member Walsh, to approve additional funding of $30,000 for additional engineering for OVPZ&D 23-04. The motion was carried unanimously 5/0.

E. Discussion, Consideration, and Possible Voting on a Recommendation Approval for Additional Funding for DelDOT TAP Grant Coordination for Berzins Parcel. (Cimino)

Mr. Cimino stated that this property will become a nature center for land preservation only.

A motion was made by Council Member Tyminski, seconded by Council Member Twardzik, to approve additional funding of $25,000 for engineering costs. The motion was carried unanimously 5/0.

9. CITIZEN'S PRIVILEGE - None

10. EXECUTIVE SESSION

A motion was made by Council Member Walsh, seconded by Council Member Twardzik, to adjourn to Executive Session at 3:52pm. The motion was carried unanimously 5/0.

A motion was made by Council Member Walsh, seconded by Council Member Twardzik, to adjourn the Executive Session and return to the regular meeting at 4:32pm. The motion was carried unanimously 5/0.

Town Solicitor Faust stated that no action was taken.

11. ADJOURNMENT

A motion was made by Council Member Tyminski, seconded by Council Member Twardzik, to adjourn the meeting at 4:33pm. The motion was carried unanimously 5/0.

Respectfully submitted,
Donna M. Schwartz, MMC,
Town Clerk