

Town of Ocean View Delaware

September 8th, 2026

TO: Honorable Mayor and Council
FROM: Matt Martin Facility Operations Manager, Public Works
SUBJECT: Monthly update for Dept. of Public Works as of August 20th , 2026

32 WEST COMMUNITY CENTER & JOHN WEST PARK

- Conducted daily facility inspections, including trash removal and restroom supply checks.
- Performed playground inspections and logged findings on the IPAD every Monday and Friday
- Set up for weekly meetings and rentals in the Town Hall.
- Continuing to pull weeds around the park and the community center.
- Public Works team prepared for our concerts at the park.
- Jacob Balasus fixed or replaced multiple irrigation heads throughout the park.
- A concrete pad was poured for our two picnic tables next to Halls Store.
- Pro Exteriors installed new bathroom doors for the park.
- Met with Dolphin Electric about getting electric over to the new parking lot.



201 CENTRAL AVENUE

- Charles Fisher and Dave Kittell keep the inside of the building clean and maintained.
- Met with North Star HVAC to replace the Daul Capacitor in one of our units.
- Russ Carter and I met with Expert Overhead Doors to realign a garage door in the sally port. While they were there, they lubricated all the other doors and made sure they were working properly.

FIELD WORK

- Public Works team has been busy cleaning up roadways and picking up trash.
- Cut back vegetation around several street signs, roadways and sidewalks.
- Replace damaged signs throughout the town.
- Dave has been watering trees, shrubbery, annuals, and fresh sod around town.
- Jacob has been spraying mosquitoes throughout town, weather permitting usually Tuesdays and Fridays.
- Public works team has sprayed for weeds along sidewalks throughout the town as well as entrances to many neighborhoods.
- The public works team was called in after hours to remove a fallen tree after a storm in Hunters Run.

222 MAINTENANCE WAY

- The Public Works Dept. has hired two new part-time employees, Jonathan Dorey and Greg Briscoe. Both have become an asset over the past few weeks. And we are excited to have them join our team.
- Preventative maintenance and organizing.

