

Town of Ocean View Delaware

July 14th , 2026

TO: Honorable Mayor and Council

FROM: Matt Martin Facility Operations Manager, Public Works

SUBJECT: Monthly update for Dept. of Public Works as of July 10th , 2026

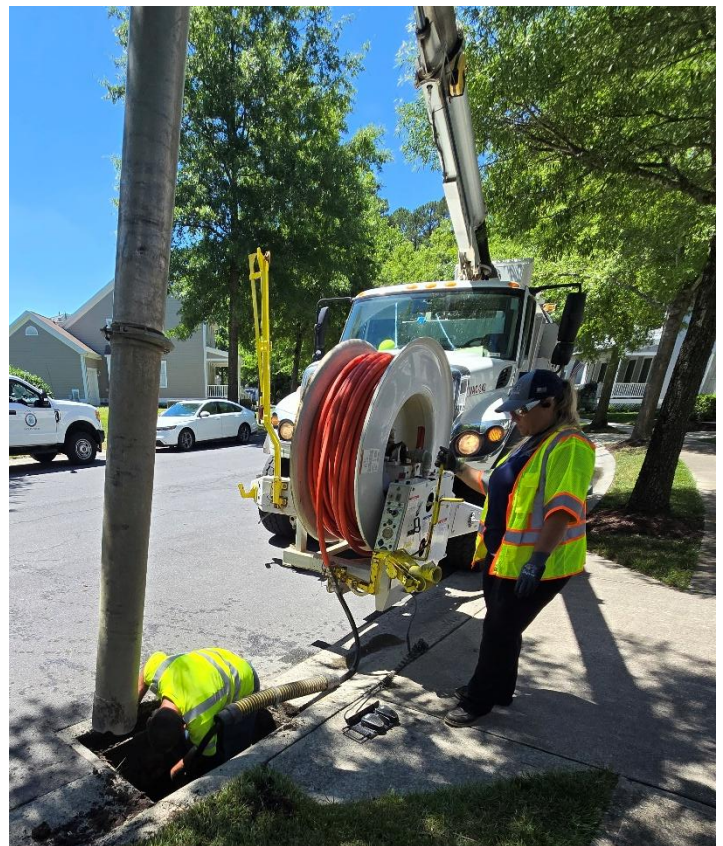
32 WEST COMMUNITY CENTER & JOHN WEST PARK

- Conducted daily facility inspections, including trash removal and restroom supply checks.
- Performed playground inspections and logged findings on the IPAD
- Set up for weekly meetings and rentals in the Town Hall.
- Fought the endless battle of pulling weeds around the park and the community center.
- Jacob and Dave reinstalled the parking bumpers at the parking lot on Oakwood Ave.
- Met with Trevor Collins about landscaping the new parking lot on Oakwood Ave.
- Public Works team prepped the park for our concerts at the park, and worked the Love Seed Momma Jump concert, and The Castaways performance, next up is Pistol Whipped.
- After meeting with a representative from Arbor Care, we decided to replace the Little Gem Magnolia that was affected by the winter storm. We selected a different variety of magnolia as the replacement, the Teddy Bear Magnolia.

201 CENTRAL AVENUE

- Charles Fisher and Dave Kittell keep the inside of the building clean and maintained.
- The windows and screens at 201 were professionally cleaned by East Coast Window Cleaning.
- Met with Mike Gray from Christmas Décor to reset the uplighting for the front of 201.

- Jacob Balasus Met with VSC for their Sprinkler (Fire) System Semi-Annual Inspection.
- Over the Fourth of July weekend a power outage affected much of the town and the 201 building. Facility systems were checked following the outage to verify that the backup generators were operating properly. Also, due to the extreme heat the building was checked throughout the weekend to ensure that the HVAC system continued to operate effectively.



FIELD WORK

- Public Works team has been busy cleaning up roadways and picking up trash.
- Cut back vegetation around several street signs and roadways.
- Replace damaged signs throughout the town.
- Dave has been busy watering newly planted trees, shrubbery, annuals, and fresh sod around town.
- Dave assisted Adel with jetting the storm drains along Willow Oak and Tulip Popular in Bear Trap.
- Jacob has been spraying mosquitoes throughout town, weather permitting.

222 MAINTENANCE WAY

- Preventative maintenance and organizing.